# CALIFORNIA HUMAN DEVELOPMENT CORPORATION

## CONSOLIDATED FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION AND UNIFORM GUIDANCE REPORTS

## FOR THE YEAR ENDED JUNE 30, 2016

IZABAL, BERNACIAK & COMPANY
**CERTIFIED PUBLIC ACCOUNTANTS**

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
# CONSOLIDATED FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION AND UNIFORM GUIDANCE REPORTS
# FOR THE YEAR ENDED JUNE 30, 2016

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# INDEPENDENT AUDITOR'S REPORT

Board of Directors
**California Human Development Corporation**
Santa Rosa, California

## Report on Financial Statements

We have audited the accompanying consolidated financial statements of California Human Development Corporation (CHD), a non-profit organization, which comprise the consolidated statement of financial position as of June 30, 2016, and the related consolidated statements of activities, the consolidated statement of functional expenses, the consolidated cash flows for the year then ended, and the related notes to the consolidated financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We did not audit the financial statements of R House, Inc. which statements reflect total assets of $1,783,771 as of June 30, 2016, and total support and revenues of $2,943,632 for the year then ended. Those statements were audited by another auditor whose report have been furnished to us, and our opinion, insofar as it relates to the amounts included for R House, Inc. is based solely on the report of the other auditor. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**
In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of California Human Development Corporation as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**
Our audit was conducted for the purpose of forming an opinion on the basic consolidated financial statements of California Human Development Corporation as a whole. The accompanying supplementary information is presented for purposes of additional analysis and is not a required part of the basic consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion; the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

**Other Reporting Required by *Government Auditing Standards***
In accordance with *Government Auditing Standards*, we have also issued our report dated January 20, 2017 on our consideration of California Human Development Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering California Human Development Corporation's internal control over financial reporting and compliance.

San Francisco, California
January 20, 2017

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
# CONSOLIDATED STATEMENT OF FINANCIAL POSITION
# JUNE 30, 2016

| | | |
|---|---|---|
| **Assets:** | | |
| *Current Assets:* | | |
| Cash | $ | 452,287 |
| Beneficial Interest in Assets held by Community Foundation | | 16,667 |
| Investment - Opportunity Fund | | 39,894 |
| Other receivable | | 11,762 |
| Grants receivable | | 1,994,482 |
| Prepaid expenses | | 225,826 |
| **Total Current assets** | | 2,740,918 |
| *Non-current Assets:* | | |
| Note Receivable - Ortiz Plaza LP | | 340,000 |
| Other Non Current Assets | | 4,387 |
| Restricted deposit: | | |
| Tenant security deposits | | 79,894 |
| Replacement reserves | | 438,777 |
| Operating reserves | | 22,478 |
| **Total Non-current assets** | | 885,536 |
| *Fixed Assets:* | | |
| Construction in progress | | 351,528 |
| Fixed assets (net of accumulated depreciation) | | 6,476,926 |
| **Total Fixed assets** | | 6,828,454 |
| **Total Assets** | $ | 10,454,908 |
| **Liabilities and Net Assets:** | | |
| Liabilities: | | |
| *Current Liabilities:* | | |
| Accounts payable | $ | 804,806 |
| Accrued salaries and benefits | | 652,484 |
| Deferred revenues | | 493,087 |
| Lines of Credit | | 99,161 |
| Other current liabilities | | 43,829 |
| Ortiz Note Payable | | 160,000 |
| Current portion of long term obligations | | 258,929 |
| **Total current liabilities** | | 2,512,296 |
| *Long-term Liabilities:* | | |
| Tenant security deposit liability | | 79,219 |
| Interest payable | | 386,166 |
| Long term obligations | | 5,227,637 |
| **Total long-term liabilities** | | 5,693,022 |
| **Total liability** | | 8,205,318 |
| Net Assets: | | |
| Unrestricted | | 2,232,923 |
| Temporarily restricted | | - |
| Permanently restricted | | 16,667 |
| **Total net assets** | | 2,249,590 |
| **Total Liabilities and Net Assets** | $ | 10,454,908 |

The accompanying notes are an integral part of these financial statements.

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
# CONSOLIDATED STATEMENT OF ACTIVITIES
# FOR THE YEAR ENDED JUNE 30, 2016

| | Unrestricted | Temporarily Restricted | Permanently Restricted | Total |
|---|---|---|---|---|
| **Revenues:** | | | | |
| Grant and program income | $ 18,640,492 | $ - | $ - | $ 18,640,492 |
| Contribution | 415,258 | | - | 415,258 |
| Other | 110,832 | - | (473) | 110,359 |
| Net assets released from restrictions | - | - | - | - |
| Total Support and Revenue | 19,166,582 | - | (473) | 19,166,109 |
| **Expenses:** | | | | |
| Program services | | | | |
| Community resource services | 3,134,096 | | - | 3,134,096 |
| Energy conservation services | 914,035 | - | - | 914,035 |
| Employment training services | 5,842,610 | - | - | 5,842,610 |
| Development disabled services | 1,426,326 | - | - | 1,426,326 |
| Housing services | 3,674,579 | - | - | 3,674,579 |
| R House | 2,677,583 | - | - | 2,677,583 |
| Total Program Services | 17,669,229 | - | - | 17,669,229 |
| Supporting services: | | | | |
| Management and general | 1,843,464 | - | - | 1,843,464 |
| Fundraising | 49,685 | - | - | 49,685 |
| Total Supporting Services | 1,893,149 | - | - | 1,893,149 |
| Total Expenses | 19,562,378 | - | - | 19,562,378 |
| Change in net assets | (395,796) | - | (473) | (396,269) |
| Net assets, beginning of year | 2,644,707 | - | 17,140 | 2,661,847 |
| Fixed Assets purchased with Restricted Funds | - | - | - | - |
| Dep. Exp. on F/A purchased with Grant Funds | (15,988) | - | - | (15,988) |
| Net Assets, end of year | $ 2,232,923 | $ - | $ 16,667 | $ 2,249,590 |

The accompanying noted are an integral part of these financial statements.

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
# CONSOLIDATED STATEMENT OF CASH FLOWS
## FOR THE YEAR ENDED JUNE 30, 2016

| | | |
|---|---|---|
| **CASH FLOWS FROM OPERATING ACTIVITIES** | | |
| Change in net assets | $ | (396,269) |
| *Adjustments to reconcile change in net assets to net cash provided by operating activities:* | | |
| Depreciation | | 467,069 |
| *Decrease (increase) in:* | | |
| Beneficial Interest in Assets hold by Community Foundation | | 473 |
| Opportunity Fund | | (18,126) |
| Other receivable | | 3,232 |
| Grants receivable | | (243,700) |
| Prepaid expenses | | 88,480 |
| Note receivable - Ortiz Plaza LP | | (90,000) |
| Other non-current Assets | | 2,308 |
| Tenant security deposits | | (995) |
| Replacement reserves | | (78,557) |
| Operating reserves | | (1,496) |
| *Increase (decrease) in:* | | |
| Accounts payable | | 113,082 |
| Accrued salaries and benefits | | (152,575) |
| Deferred revenues | | (25,638) |
| Other current liabilities | | (125,072) |
| Tenant security deposit liability | | 551 |
| Interest payable | | 22,134 |
| Net cash provided by operating activities | | (435,099) |
| **CASH FLOWS FROM INVESTING ACTIVITIES** | | |
| Purchase of property and equipment | | (31,925) |
| Net cash provided by investing activities | | (31,925) |
| **CASH FLOWS FROM FINANCING ACTIVITIES** | | |
| Reduction of long-term debt | | (256,743) |
| Long-term borrowings | | 160,000 |
| Net cash used in financing activities | | (96,743) |
| **NET INCREASE (DECREASE) IN CASH** | | (563,767) |
| Cash at beginning of year | | 1,016,054 |
| Cash at end of year | $ | 452,287 |

**SUPPLEMENTARY INFORMATION**

| | | |
|---|---|---|
| Interest Paid | $ | 64,628 |

The accompanying notes are an integral part of the financial statements.

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
## CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
## FISCAL YEAR ENDED JUNE 30, 2016

| | Program Services | | | | | | Supporting Services | | |
|---|---|---|---|---|---|---|---|---|---|
| | Community Services | Energy Services | Employment Training Services | Developmentally Disabled Services | Housing Services | R House Subsidiary | Management and General | Fundraising | Total |
| Salaries and wages | $ 1,527,300 | $ 437,574 | $ 2,315,055 | $ 690,986 | $ 1,302,846 | $ 1,604,760 | $ 641,521 | $ 11,864 | $ 8,531,906 |
| Employee benefits | 225,400 | 103,035 | 361,262 | 146,189 | 327,165 | 78,122 | 94,703 | 261 | 1,336,137 |
| Payroll taxes | 128,599 | 39,694 | 213,756 | 62,260 | 111,134 | 256,101 | 49,664 | 969 | 862,177 |
| Occupancy | 342,605 | 57,886 | 435,580 | 238,503 | 396,905 | 148,618 | 111,484 | 12,021 | 1,743,602 |
| Telephone | 40,183 | 9,120 | 111,235 | 8,159 | 22,235 | 108,341 | 17,212 | 1,572 | 318,057 |
| Postage and shipping | 4,133 | 4,581 | 18,741 | 171 | 7,121 | 852 | 11,421 | - | 47,020 |
| Printing and duplication | 32,518 | 5,646 | 46,746 | 5,941 | 4,832 | 213 | 17,787 | 189 | 113,872 |
| Supplies and materials | 171,536 | 174,100 | 97,311 | 27,440 | 126,892 | 19,726 | 378,436 | 6,439 | 1,001,880 |
| Rental/Maintenance equipment | 15,826 | 17,285 | 174,181 | 11,280 | 196,080 | 34,732 | 7,707 | - | 457,091 |
| Travel | 134,792 | 15,949 | 150,503 | 17,336 | 96,985 | 18,328 | 48,948 | 2,860 | 485,701 |
| Insurance | 43,853 | 14,883 | 136,490 | 23,912 | 83,934 | 56,878 | 22,432 | 87 | 382,469 |
| Advertising | 750 | 1,317 | 634 | 450 | 2,600 | - | 2,255 | - | 8,006 |
| Professional services | 292,291 | 32,369 | 113,617 | 42,614 | 517,782 | 91,337 | 364,973 | 13,370 | 1,468,353 |
| Assistance to individuals | 60,874 | - | 1,666,648 | 137,411 | - | 147,602 | 9,083 | - | 2,021,618 |
| Taxes and fees | 12,702 | 420 | 414 | 13,674 | 55,601 | (7,491) | 59,135 | 53 | 134,508 |
| Miscellaneous expenses | 67,537 | 176 | 437 | - | 9,613 | 33,818 | 6,703 | - | 118,284 |
| Interest expense | - | - | - | - | 40,780 | 23,848 | - | - | 64,628 |
| Depreciation | 33,197 | - | - | - | 372,074 | 61,798 | - | - | 467,069 |
| Total | $ 3,134,096 | $ 914,035 | $ 5,842,610 | $ 1,426,326 | $ 3,674,579 | $ 2,677,583 | $ 1,843,464 | $ 49,685 | $ 19,562,378 |

The accompanying notes are an integral part of the financial statements

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
# FOR THE YEAR ENDED JUNE 30, 2016

## NOTE 1 – ORGANIZATION

California Human Development Corporation (CHD) was formed as a public benefit corporation under the laws of the State of California in 1967 to provide advancement of education, improvement of the social conditions and expanded job opportunities of low-income, unemployed and underemployed persons. Guided by a volunteer, community-based, tripartite (private, public and low income) board of directors, CHD creates paths and opportunities for people to rise above barriers in their pursuit of a better life through education, training, housing and other services throughout communities in northern California. Family-focused and cost-effective comprehensive programs allow CHD to serve a varied client group including low-income children, at-risk youth, farm workers, day laborers, recent immigrants, seniors, individuals with disabilities, adults in recovery, displaced workers, and Cal/Works recipients.

CHD is especially vulnerable to the inherent risks associated with revenue that is substantially dependent on government funding, public support, and contributions. The continued growth and well-being of CHD is contingent upon successful achievement of its long-term revenue and program performance goals.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies followed are described below to enhance the usefulness of the consolidated financial statements to the reader.

Basis of Presentation
The accompanying consolidated financial statements of CHD have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

Cash
Cash is defined as cash in demand deposit accounts as well as cash on hand. Not included as cash are funds restricted as to their use, regardless of liquidity, such as security deposit, replacement reserves, and operating reserves. CHD typically maintains cash on deposit in banks in excess of the Federal Deposit Insurance Corporation limit. However, CHD has not experienced any losses in such accounts. CHD believes that it is not exposed to any significant cash credit risk.

Grant Receivable / Other Receivables
CHD considers Grant Receivable / Other Receivables to be fully collectable; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operation when that determination is made.

Tenant Security Deposits
CHD is required to hold security deposits in separate bank accounts in the name of Mahal Plaza and Aytch Plaza housing projects.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property and Equipment
Property and equipment acquired using unrestricted net assets are considered owned by CHD. Property and equipment are carried at cost, if purchased. Contributed assets are stated at fair market value at the date of contribution. Depreciation is calculated using the straight-line method over the estimated useful lives of the asset. Acquisitions of at least $5,000 are capitalized and depreciated over its useful life.

Title to assets purchased with government funds are vested in the name of CHD for use in the respective programs. However, the funding source may maintain a reversionary interest in the property as well as in the determination of use of any proceeds from the sale of the assets.

Compensated Absences
Employees of CHD, begin to earn paid vacation time from their date of employment and accrue hours toward personal leave for each bi-weekly pay period. This accumulation of hours, if not used within the calendar year, is carried over and available in subsequent periods. Accrued personal leave hours, when used by employees, are paid based upon the prevailing authorized pay rate.

Contributions
Contributions, including unconditional promises to give, are recorded as made. All contributions are available for unrestricted use unless specifically restricted by the donor. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Unconditional promises to give due in the next year are recorded at their net realizable value. Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value, using risk-free interest rates applicable to the years in which the promises are to be received.

Donated Services
Donated services are recognized by the Organization if the services create or enhance an asset or require specialized skills which would otherwise have been purchased if they had not been donated by entities or persons providing such services.

Estimates
The preparation of the consolidated financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Principles of Consolidation
The consolidated financial statements include the accounts of CHD, Ortiz Plaza LLC, CHDC Management Company, R House, Inc. and Stonehouse Campus LLC. All significant interrelated items and transactions have been eliminated in the consolidation.

The 2016 accompanying financial statements have been restated to consolidate R House, Inc. beginning July 1, 2015.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

Functional Allocations of Expenses

The costs of providing the various programs and supporting services have been summarized on a functional basis in the statement of activities and statement of functional expenses. Accordingly, certain costs have been allocated among programs and supporting services based on estimates of employees' time incurred and on usage of resources.

CHD charges programs that it administers an indirect expense based on a rate approved by the U.S. Department of Labor (DOL), Division of Cost Determination. The approved rate for the year ended June 30, 2016 was 13.54% of allowable direct costs. The amount of indirect expense allowable by programs generally is also limited in amount by the terms and provisions of each grant and contract, and the approved rate is adjusted accordingly.

## NOTE 3 – INCOME TAXES

CHD is a non-profit organization exempt from payment of federal and California income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. Management believes CHD has no uncertain tax positions as of June 30, 2016.

## NOTE 4 – RESTRICTED DEPOSITS

CHD is required to maintain reserves for replacement and repair of property and equipment in accordance with lenders' regulatory agreement. The replacement reserves are required to be funded in the annual aggregate amount of $83,670 and $5,496 for Mahal Plaza and Aytch Plaza housing projects respectively.

CHD is required to maintain an operating reserve in accordance with lender's regulatory agreement. The operating reserve is to be funded in an annual amount of $1,477 for Aytch Plaza.

CHD's restricted deposits for the fiscal year ended June 30, 2016, are as follows:

| | Replacement Reserves | | | Operating |
|---|---|---|---|---|
| | Mahal | Aytch | Total | Reserve |
| June 30, 2015 Balance | $ 356,696 | $ 3,524 | $ 360,220 | $ 20,982 |
| Deposits | 84,029 | 5,496 | 89,525 | 1,477 |
| Interest earned | 359 | 4 | 363 | 19 |
| Withdrawals | (10,972) | - | (10,972) | - |
| June 30, 2016 Balance | $ 429,753 | $ 9,024 | $ 439,136 | $ 22,478 |

## NOTE 5 – NOTES RECEIVABLE / NOTES PAYABLE

CHD's Promissory Note with Ortiz Plaza LP, the borrower, is an advance in the amount of $340,000. Ortiz Plaza LP, used these funds to acquire the land where the 30 unit affordable farmworker family housing project will be constructed. In May, 2016 CHD converted this Promissory Note to a Capital Contribution through Ortiz Plaza LLC to Ortiz Plaza LP. CHD also received $180,000 in contributions from various donor advised funds and individuals which was loaned to Ortiz Plaza LP for construction of the project. CHD committed to raise an additional $160,000 which is also to be loaned to the Ortiz Plaza LP for additional construction costs.

## NOTE 6 – PROPERTY, EQUIPMENT, AND CONSTRUCTION IN PROGRESS

At June 30, 2016, Property and Equipment is summarized as follows:

| | |
|---|---|
| Land | $ 1,684,831 |
| Building and improvement | 12,380,385 |
| Leasehold improvement | 70,321 |
| Furniture and equipment | 369,965 |
| Vehicles | 661,676 |
| Subtotal | 15,167,178 |
| Less: accumulated depreciation | (8,690,252) |
| Property and equipment, net | 6,476,926 |
| Construction in Progress | 351,528 |
| Total | $ 6,828,454 |

Construction in progress consists of the development cost of a 32-unit housing project for farm-workers on the land purchased by CHD in Courtland, California on June 26, 2003 in the amount of $351,528.

## NOTE 7 – DEFERRED / UNEARNED GRANTS

At June 30, 2016, deferred revenue is summarized as follows:

| | |
|---|---|
| Community resource services | $ 236,140 |
| Employment training services | 69,745 |
| Housing | 135,268 |
| R House, Inc. | 51,934 |
| Total | $ 493,087 |

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
# FOR THE YEAR ENDED JUNE 30, 2016

## NOTE 8 - LONG-TERM OBLIGATIONS

| | |
|---|---|
| Farmers Home Administration (FMHA), federal agency, secured by Mahal Plaza Housing Development, bears interest at 1% with principal and interest in monthly installments of $6,249, to be repaid in full by March 2022. Interest expense for the year was $4,527. | $ 414,456 |
| Note payable, California Department of Housing and Community Development (HCD), secured by Aytch Plaza Housing Development, bears interest at 3%, principal and interest is deferred until July 2022. | 568,287 |
| FMHA, represents a farm labor housing loan, secured by Mahal Plaza Housing Development II. Bearing interest at 1% with principal and interest in monthly installments of $10,697 to be repaid in full by May 2028. Interest expense for the year was $14,954. | 1,445,265 |
| USDA, federal agency, for the construction of John Benatar Community Center at Mahal Plaza, bears interest at 1% with principal and interest in annual installments of $22,605, to be repaid in full by April 2037. Interest expense for the year was $4,247. | 404,353 |
| Clearinghouse CDFI (Community Development Financial Institution), secured by property and building located at 3555 Sonoma Hwy., Santa Rosa, CA, bears interest at 7.75%. There are no construction holdbacks as there were last year. Interest expense for the year was $58,231. | 744,175 |
| The Housing Authority of the City of Santa Rosa, secured by property and building located at 3555 Sonoma Hwy., Santa Rosa, CA, bears interest at 4.0% with principal and interest in monthly installments of $477 to be repaid in full by September 2040. Interest expense for the year was $3,607. | 89,024 |
| The Housing Authority of the City of Santa Rosa, Ca, principal and interest are deferred until September 2040 or due and payable on the sale or transfer of the property. Interest is accrued at 4% per year. In August 2011, an amendment was made to increase the loan by $27,151 to this original loan of $100,000. | 127,151 |
| R House, Inc. has mortgages payable secured by land and buildings owned by R House, Inc. The mortgages payable have various maturities through 2032 and have annual interest rates between 3.375% and 7.75%. As of June 30, 2016, monthly principal and interest payment obligations under the mortgages payable amounted to $9,706. | 1,693,856 |
| Total | 5,486,567 |
| Less: Current portion due within one year | 258,929 |
| Long-term secured debt | $ 5,227,638 |

## NOTE 8 - LONG-TERM OBLIGATIONS – Continued

The future annual principal payments on the notes payable are as follows:

| Year Ending June 30, | |
|---|---|
| 2017 | $ 258,929 |
| 2018 | 263,854 |
| 2019 | 268,983 |
| 2020 | 274,309 |
| 2021 | 279,841 |
| Thereafter | 4,300,650 |
| Total | $ 5,646,567 |

## NOTE 9 – LINES OF CREDIT

R House, Inc. has a revolving, unsecured line of credit with Exchange Bank. The maximum borrowing available under this line is $100,000. Interest on outstanding balances is payable monthly at 5.25%. This line of credit expires on November 1, 2021. The balance due was $99,161 on June 30, 2016.

## NOTE 10 - OPERATING LEASES

CHD leases certain office and storage spaces under operating leases expiring in various years through July 31, 2029. Certain operating leases provide for renewal options from one to five years at their fair rental value at the time of renewal. In the normal course of business, operating leases are generally renewed or replaced by other leases. Future minimum lease payments are as follows:

| Year Ending June 30, | Lease Payments |
|---|---|
| 2017 | $ 853,597 |
| 2018 | 437,530 |
| 2019 | 465,481 |
| 2020 | 453,602 |
| 2021 | 411,687 |
| Thereafter | 2,359,300 |
| Total | $ 4,981,197 |

## NOTE 11 – PERMANENTLY RESTRICTED NET ASSETS

The Community Foundation Sonoma County (the Foundation) holds endowments for the benefit of CHD. The Foundation does not have unilateral variance power and the funds are distributed to CHD. The Foundation's board of directors will distribute grants from this fund to support the charitable purposes of CHD. At June 30, 2016, the George L. Ortiz Foundation had an ending balance of $16,667.

## NOTE 12 – PENSION PLAN

CHD has a voluntary employee benefit plan in the form of a tax-deferred annuity program. CHD matches a portion of participated employee contributions to the annuity plan when certain vesting requirements have been met. The plan provides for choices among annuity contracts between the individual participants and the plan administrator. CHD serves as the trustee for participant contributions and remits the amount along with CHD's matching contributions to the plan administrator. During the fiscal year ended June 30, 2016 the amount contributed by CHD was $35,231.

R House, Inc. maintains a Simple IRA deferred compensation retirement plan for its employees. R House, Inc. contributed a matching contribution of the first 3% of eligible compensation into the plan. During the fiscal year ended June 30, 2016, the amount contributed was $3,243.

R House, Inc. also contributes to the California State Teacher's Retirement System (CalSTRS), a cost-sharing multiple employer public employee retirement system defined benefit pension plan for its Abraxis Charter School teachers. During the fiscal year ended June 30, 2016, the amount contributed was $12,432.

## NOTE 13 – RELATED PARTY TRANSACTIONS

CHD acts as a management agent for North Bay Human Development Corporation (NBHDC) the owner of Parkway Plaza, a related entity. NBHDC and CHD have common board members and a management agreement relating to Parkway Plaza. Parkway Plaza is a housing development located in Fairfield, California and financed by U.S. Department of Housing and Urban Development (HUD).

CHD is authorized to charge a management fee based upon a monthly flat fee of $6,875 per month. For the fiscal year ended June 30, 2016, CHD received management fee of $82,500. CHD is also authorized to charge an Administrative Services fee of $1,166.67 per month. For the fiscal year ended June 30, 2016, CHD received an administrative for of $10,500.

CHD entered into a Management Contract with Associated Filipino Organizations of San Joaquin County, Inc., an affordable residential complex. CHD and Associated Filipino Organizations of San Joaquin County, Inc. have two common board members. Each organization is a separate entity. They share two board members.

CHD acquired a separate 501c3 subsidiary known as R House, Inc. R House, Inc. is a foster youth, Level 12 group home that provides behavior modification, activities, housing and around the clock supervision for up to 30 residents. CHD assumed liability for the refinancing of R House, Inc.'s real estate loans as a guarantor. For the fiscal year ended June 30, 2016, it was concluded that CHD has a financial interest in R House, Inc. and has control over the R House, Inc. Board appointees, and, as a result, R House, Inc. is now considered a subsidiary of CHD. These consolidated financial statements reflect the results of both R House, Inc. and CHD's financial results.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**
**FOR THE YEAR ENDED JUNE 30, 2016**

## NOTE 14 - ASSUMPTION OF R HOUSE, INC. AND 2015 CONSOLIDATION

R House, Inc. is now consolidated into CHD's financial statements. As a result assuming R House, Inc.'s mortgage loans and being in control of the Board appointees, CHD's consolidated statement of financial position was restated as follows.

| | CHDC, as previously presented June 30, 2015 | R House, Inc. | CHDC, as restated, June 30, 2015 |
|---|---|---|---|
| **Assets:** | | | |
| *Current Assets:* | | | |
| Cash | $ 596,565 | $ 419,489 | $ 1,016,054 |
| Beneficial Interest in Assets held by Community Foundation | 17,140 | - | 17,140 |
| Investment - Opportunity Fund | 21,768 | - | 21,768 |
| Other receivable | 14,994 | - | 14,994 |
| Grants receivable | 1,388,283 | 362,499 | 1,750,782 |
| Prepaid expenses | 309,796 | 4,510 | 314,306 |
| **Total Current assets** | 2,348,546 | 786,498 | 3,135,044 |
| *Non-current Assets:* | | | |
| Note Receivable - Ortiz Plaza LP | 250,000 | - | 250,000 |
| Other Non Current Assets | - | 6,695 | 6,695 |
| Restricted deposit: | | | |
| Tenant security deposits | 78,899 | - | 78,899 |
| Replacement reserves | 360,220 | - | 360,220 |
| Operating reserves | 20,982 | - | 20,982 |
| **Total Non-current assets** | 710,101 | 6,695 | 716,796 |
| *Fixed Assets:* | | | |
| Construction in progress | 351,528 | - | 351,528 |
| Fixed assets (net of accumulated depreciation) | 5,624,540 | 1,303,519 | 6,928,059 |
| **Total Fixed assets** | 5,976,068 | 1,303,519 | 7,279,587 |
| **Total Assets** | $ 9,034,715 | $ 2,096,712 | $ 11,131,427 |
| **Liabilities and Net Assets:** | | | |
| Liabilities: | | | |
| *Current Liabilities:* | | | |
| Accounts payable | $ 542,594 | $ 149,130 | $ 691,724 |
| Accrued salaries and benefits | 688,826 | 116,233 | 805,059 |
| Deferred revenues | 487,069 | 31,656 | 518,725 |
| Lines of Credit | - | 224,423 | 224,423 |
| Other current liabilities | - | 168,901 | 168,901 |
| Current portion of long term obligations | 215,032 | 55,765 | 270,797 |
| **Total current liabilities** | 1,933,521 | 746,108 | 2,679,629 |
| *Long-term Liabilities:* | | | |
| Tenant security deposit liability | 78,668 | - | 78,668 |
| Interest payable | 364,032 | - | 364,032 |
| Long term obligations | 3,792,614 | 1,554,637 | 5,347,251 |
| **Total long-term liabilities** | 4,235,314 | 1,554,637 | 5,789,951 |
| **Total liability** | 6,168,835 | 2,300,745 | 8,469,580 |
| Net Assets: | | | |
| Unrestricted | 2,848,740 | (204,033) | 2,644,707 |
| Temporarily restricted | - | - | - |
| Permanently restricted | 17,140 | - | 17,140 |
| **Total net assets** | 2,865,880 | (204,033) | 2,661,847 |
| **Total Liabilities and Net Assets** | $ 9,034,715 | $ 2,096,712 | $ 11,131,427 |

## NOTE 15 – COMMITMENTS AND CONTINGENCIES

State and Federal Allowances, Award, and Grants
CHD received state and federal funds for specific purposes that are subject to review and audit by grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, CHD does not expect that disallowed expenditures, if any, to materially affect the financial statements.

## NOTE 16 – ADVERTISING COSTS

The production costs of advertising are expensed as incurred. During the year ended June 30, 2016, advertising expense totaled $8,006.

## NOTE 17 – SUBSEQUENT EVENTS

The Organization's management has evaluated its subsequent events through January 20, 2017, the date the financial statements were available to be issued.

Subsequent to June 30, 2016, CHD is continuing to work towards the successful, completion of the construction of Ortiz Plaza LP a 30 unit affordable farmworker family housing project which is located in Sonoma County. A CHD subsidiary Ortiz Plaza LLC is a partner of Ortiz Plaza LP, along with Phoenix Development Corporation and Integrity Housing to develop this project.

CHD is in the process of working towards the purchase of land that is adjacent to the Ortiz Plaza LP site. CHD would create another limited partnership to complete this project. This separate entity would construct approximately 20 to 24 units of affordable farmworker family housing located in Sonoma County.

R House, Inc. is applying to become a Short Term Residential Therapeutic Program (STRTP) under the Continuum of Care.

The Bureau for Private and Postsecondary Education has denied CHD's application for renewal of approval to operate and offer educational programs for Non-Accredited institutions because CHD has not been able to maintain a ratio of current assets to current liabilities of 1.25 to 1.00 or greater at the end of the June 30, 2015 fiscal year when using generally accepted accounting principles. The current ratio for June 30, 2015 was 1.22 to 1.00. CHD did not meet this same ratio requirement at the end of the June 30, 2016 fiscal year either.

CHD is appealing the Denial of Approval in hopes that we can have an exception since we are a non-profit entity and not a normal educational institution. If the agency is denied its appeal, it will not be able to accept external referrals, which make up approximately $150,000 in revenue. Tuition for all students is covered by a federal job training grant or the referring organization. Students do not pay tuition.

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION

## SUPPLEMENTARY INFORMATION

## FOR THE YEAR ENDED JUNE 30, 2016

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF REVENUE AND EXPENSES**
**FOR THE YEAR ENDED JUNE 30, 2016**

| | General (from page 17) | Indirect (from page 17) | Programs (from page 18) | Housing (from page 23) | Subtotal | R House, Inc | Consolidations Eliminations | Total |
|---|---|---|---|---|---|---|---|---|
| Revenue: | | | | | | | | |
| Grant | $ 13,672 | $ - | $ 9,295,550 | $ 1,203,774 | $ 10,512,996 | $ 13,702 | $ - | $ 10,526,698 |
| Contributions | 347,200 | - | 32,739 | 34,493 | 414,432 | 826 | - | 415,258 |
| Program Fees For Services | - | - | 3,194,792 | 2,507,631 | 5,702,423 | 2,926,483 | (515,112) | 8,113,794 |
| CSBG Subsidy Revenue | - | - | 5,000 | 52,752 | 57,752 | - | (57,752) | - |
| Special Events | - | - | - | - | - | - | - | - |
| Royalties | 82,850 | - | - | - | 82,850 | - | - | 82,850 |
| Gain/Loss on Sale of Assets | (1,346) | - | 75 | - | (1,271) | 94 | - | (1,177) |
| Indirect Revenue | - | 1,376,843 | - | - | 1,376,843 | - | (1,376,843) | - |
| Indirect Exclusions | - | 57,752 | - | - | 57,752 | - | (57,752) | - |
| Miscellaneous Income | 45 | 9 | 8,992 | 17,113 | 26,159 | 2,527 | - | 28,686 |
| Total Revenue | 442,421 | 1,434,604 | 12,537,148 | 3,815,763 | 18,229,936 | 2,943,632 | (2,007,459) | 19,166,109 |
| Expenses: | | | | | | | | |
| Salaries and wages | 11,519 | 641,866 | 4,970,915 | 1,302,846 | 6,927,146 | 1,604,760 | - | 8,531,906 |
| Employee benefits | 5,156 | 89,808 | 835,886 | 327,165 | 1,258,015 | 78,122 | - | 1,336,137 |
| Payroll taxes | 943 | 49,690 | 444,309 | 111,134 | 606,076 | 256,101 | - | 862,177 |
| Occupancy | 13,137 | 110,368 | 1,213,234 | 396,905 | 1,733,644 | 148,618 | (138,660) | 1,743,602 |
| Telephone | 1,787 | 16,997 | 168,697 | 22,235 | 209,716 | 108,341 | - | 318,057 |
| Postage and shipping | 97 | 11,324 | 27,626 | 7,121 | 46,168 | 852 | - | 47,020 |
| Printing and duplication | 721 | 17,255 | 90,851 | 4,832 | 113,659 | 213 | - | 113,872 |
| Supplies and materials | 16,203 | 18,672 | 470,387 | 126,892 | 632,154 | 19,726 | - | 651,880 |
| Rental/Maintenance equipment | - | 7,707 | 218,572 | 196,080 | 422,359 | 34,732 | - | 457,091 |
| Travel | 4,047 | 47,761 | 318,580 | 96,985 | 467,373 | 18,328 | - | 485,701 |
| Insurance | 179 | 22,340 | 219,138 | 83,934 | 325,591 | 56,878 | - | 382,469 |
| Advertising | - | 2,255 | 3,151 | 2,600 | 8,006 | - | - | 8,006 |
| Professional services | 15,549 | 362,794 | 480,891 | 593,478 | 1,452,712 | 392,093 | (376,452) | 1,468,353 |
| Assistance to individuals | 9,083 | - | 1,864,933 | - | 1,874,016 | 147,602 | | 2,021,618 |
| Taxes and fees | 23,630 | 35,558 | 27,210 | 55,601 | 141,999 | (7,491) | - | 134,508 |
| Miscellaneous expenses | 6,494 | 209 | 68,150 | 9,613 | 84,466 | 33,818 | - | 118,284 |
| Depreciation | - | - | 33,197 | 372,074 | 405,271 | 61,798 | - | 467,069 |
| CSBG Subsidy | - | - | 5,000 | 52,752 | 57,752 | - | (57,752) | - |
| In-direct | 7,119 | - | 1,240,079 | 129,645 | 1,376,843 | - | (1,376,843) | - |
| Interest expense | - | - | - | 40,780 | 40,780 | 23,848 | - | 64,628 |
| Contribution to Ortiz Plaza LP | 350,000 | - | - | - | 350,000 | - | - | 350,000 |
| Transfer (To)/From Other Funds | - | - | 57,752 | - | 57,752 | - | (57,752) | - |
| Total Expenses | 465,664 | 1,434,604 | 12,758,558 | 3,932,672 | 18,591,498 | 2,978,339 | (2,007,459) | 19,562,378 |
| REVENUE OVER/(UNDER) EXPENSES | $ (23,243) | $ - | $ (221,410) | $ (116,909) | $ (361,562) | $ (34,707) | $ - | $ (396,269) |

The accompanying noted are an integral part of these financial statements.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF REVENUE AND EXPENSES - GENERAL**
**FOR THE YEAR ENDED JUNE 30, 2016**

| | DONATION USAGE | FUNDRAISING | GENERAL OPERATING | TOTAL GENERAL (To Page 16) | INDIRECT (To Page 16) |
|---|---|---|---|---|---|
| Revenue: | | | | | |
| Grant | $ - | $ 14,055 | $ (383) | $ 13,672 | $ - |
| Contributions | - | 347,200 | - | 347,200 | - |
| Program Fees For Services | - | - | | - | - |
| Special Events | - | - | - | - | - |
| Royalties | - | - | 82,850 | 82,850 | - |
| Extraordinary Gain | - | - | (1,346) | (1,346) | - |
| Indirect Revenue | - | - | - | - | 1,376,843 |
| Indirect Exclusions | - | - | - | - | 57,752 |
| Miscellaneous Income | - | 41 | 4 | 45 | 9 |
| Total Revenue | - | 361,296 | 81,125 | 442,421 | 1,434,604 |
| Expenses: | | | | | |
| Salaries and wages | - | 11,864 | (345) | 11,519 | 641,866 |
| Employee benefits | - | 261 | 4,895 | 5,156 | 89,808 |
| Payroll taxes | - | 969 | (26) | 943 | 49,690 |
| Occupancy | - | 12,021 | 1,116 | 13,137 | 110,368 |
| Telephone | - | 1,572 | 215 | 1,787 | 16,997 |
| Postage and shipping | 44 | - | 53 | 97 | 11,324 |
| Printing and duplication | - | 189 | 532 | 721 | 17,255 |
| Supplies and materials | 448 | 6,439 | 9,316 | 16,203 | 18,672 |
| Rental/Maintenance equipment | - | - | - | - | 7,707 |
| Travel | - | 2,860 | 1,187 | 4,047 | 47,761 |
| Insurance | - | 87 | 92 | 179 | 22,340 |
| Advertising | - | - | - | - | 2,255 |
| Professional services | 41 | 13,370 | 2,138 | 15,549 | 362,794 |
| Assistance to individuals | 6,345 | - | 2,738 | 9,083 | - |
| Taxes and fees | 136 | 53 | 23,441 | 23,630 | 35,558 |
| Miscellaneous expenses | - | - | 6,494 | 6,494 | 209 |
| In-direct | 425 | 5,784 | 910 | 7,119 | - |
| Contribution to Ortiz Plaza LP | 350,000 | - | - | 350,000 | - |
| Transfer (To)/From Other Funds | - | - | - | - | - |
| Total Expenses | 357,439 | 55,469 | 52,756 | 465,664 | 1,434,604 |
| REVENUE OVER/(UNDER) EXPENSES | $ (357,439) | $ 305,827 | $ 28,369 | $ (23,243) | $ - |

The accompanying notes are an integral part of these financial statements.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF REVENUE AND EXPENSES - PROGRAMS**
**FOR THE YEAR ENDED JUNE 30, 2016**

| | STONE HOUSE BUILDING | BANYAN SLE | SONOMA COUNTY COMMISSION SERVICES | DUI COURT PROGRAM | TREATMENT | FEDERAL PROBATION | ATHENA HOUSE |
|---|---|---|---|---|---|---|---|
| Revenue: | | | | | | | |
| Grant | $ - | $ 15,008 | $ 62,506 | $ 60,004 | $ 404,880 | $ 89,625 | $ 627,278 |
| Contributions | - | - | 15,179 | - | - | - | 558 |
| Program Fees For Services | 138,660 | 54,198 | - | - | 16,742 | - | 147,583 |
| CSBG/Subsidy | - | - | - | - | - | - | - |
| Special Events | - | - | - | - | - | - | - |
| Extraordinary Gain | - | - | - | - | - | - | - |
| Indirect Revenue | - | - | - | - | - | - | - |
| Miscellaneous Income | - | - | 298 | - | 120 | - | - |
| Total Revenue | 138,660 | 69,206 | 77,983 | 60,004 | 421,742 | 89,625 | 775,419 |
| Expenses: | | | | | | | |
| Salaries and wages | - | 696 | 31,698 | 43,917 | 200,460 | 44,855 | 288,547 |
| Employee benefits | - | 282 | 583 | 4,908 | 23,432 | 5,922 | 77,831 |
| Payroll taxes | - | 47 | 4,090 | 3,681 | 17,376 | 4,216 | 24,419 |
| Occupancy | - | 41,633 | 1,465 | - | 57,096 | 770 | 169,750 |
| Telephone | - | 4,906 | - | - | 7,535 | 1,464 | 8,104 |
| Postage and shipping | - | - | 1,513 | - | 41 | 79 | 73 |
| Printing and duplication | - | 16 | 71 | - | 4,984 | - | 5,432 |
| Supplies and materials | - | 3,570 | 20,232 | 342 | 12,904 | 4,818 | 53,368 |
| Rental/Maintenance equipment | - | 811 | 16 | - | 3,062 | - | 5,877 |
| Travel | - | 251 | 551 | - | 5,984 | 106 | 4,665 |
| Insurance | 105 | 1,913 | 366 | - | 7,790 | 734 | 16,963 |
| Advertising | - | - | 150 | - | 75 | - | 150 |
| Professional services | (20) | 4,296 | 4,917 | - | 18,093 | 8,719 | 18,335 |
| Assistance to individuals | - | - | 5,075 | - | 3,680 | 6,699 | 64 |
| Taxes and fees | 494 | - | 10 | - | 3,114 | 321 | 7,551 |
| Miscellaneous expenses | 66,924 | - | - | - | 195 | 6 | 675 |
| Depreciation | 33,197 | - | - | - | - | | - |
| CSBG/Subsidy | - | - | - | - | - | | - |
| In-direct | - | 7,910 | 7,246 | 7,156 | 49,034 | 9,750 | 92,307 |
| Interest Expense | - | - | - | - | - | | - |
| Indirect Exclusions | - | - | - | - | - | | - |
| Total Expenses | 100,700 | 66,331 | 77,983 | 60,004 | 414,855 | 88,459 | 774,111 |
| REVENUE OVER/(UNDER) EXPENSES | $ 37,960 | $ 2,875 | $ - | $ - | $ 6,887 | $ 1,166 | $ 1,308 |

The accompanying notes are an integral part of these financial statements.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF REVENUE AND EXPENSES - PROGRAMS**
**FOR THE YEAR ENDED JUNE 30, 2016**

| | SONOMA COUNTY CONSORTIUM | R HOUSE MANAGEMENT | ENERGY SERVICES | PROGRAM INCOME | WELLSFARGO PROGRAM | FISCAL AGENT | CSBG-29 FARM WORKERS CALIFORNIA |
|---|---|---|---|---|---|---|---|
| Revenue: | | | | | | | |
| Grant | $ 59,444 | $ - | $ - | $ 5,122 | $ 6,000 | $ 21,597 | $ 955,537 |
| Contributions | - | - | - | 1 | - | 14,084 | - |
| Program Fees For Services | - | 312,472 | 871,019 | 201,819 | - | 2,964 | - |
| CSBG/Subsidy | - | - | - | - | - | - | - |
| Special Events | - | - | | - | - | - | - |
| Extraordinary Gain | - | - | - | - | - | - | - |
| Indirect Revenue | - | - | | - | - | - | - |
| Miscellaneous Income | - | - | 4,924 | - | - | | - |
| Total Revenue | 59,444 | 312,472 | 875,943 | 206,942 | 6,000 | 38,645 | 955,537 |
| Expenses: | | | | | | | |
| Salaries and wages | 6,104 | 131,026 | 437,574 | 99,806 | 3,465 | - | 364,618 |
| Employee benefits | 146 | 18,945 | 103,035 | 16,925 | 522 | - | 52,730 |
| Payroll taxes | 411 | 10,162 | 39,694 | 8,989 | 245 | - | 30,975 |
| Occupancy | - | 10,947 | 57,886 | 8,620 | - | 10,284 | 119,474 |
| Telephone | - | 1,910 | 9,120 | 7,939 | - | - | 9,458 |
| Postage and shipping | - | 88 | 4,581 | 1,204 | - | 32 | 1,335 |
| Printing and duplication | - | 153 | 5,646 | 567 | 377 | 344 | 10,428 |
| Supplies and materials | - | 13,227 | 174,100 | 2,206 | - | 5,629 | 48,690 |
| Rental/Maintenance equipment | - | - | 17,285 | 430 | - | - | 2,377 |
| Travel | 77 | 38 | 15,949 | 5,061 | 19 | 3,875 | 65,520 |
| Insurance | - | 909 | 14,883 | 9,749 | 577 | - | 8,518 |
| Advertising | - | 75 | 1,317 | 305 | - | 300 | - |
| Professional services | 35,425 | 87,706 | 32,369 | 9,394 | 79 | 6,910 | 86,161 |
| Assistance to individuals | 7,500 | - | - | 12,539 | - | 7,293 | 17,963 |
| Taxes and fees | - | 286 | 420 | 21 | - | 240 | 49 |
| Miscellaneous expenses | - | (263) | 176 | 4 | - | - | - |
| Depreciation | - | - | - | - | - | - | - |
| CSBG/Subsidy | - | - | - | - | - | - | - |
| In-direct | 9,781 | 37,263 | 123,170 | 23,183 | 716 | 3,738 | 108,365 |
| Interest Expense | - | - | - | - | - | - | - |
| Indirect Exclusions | - | - | - | - | - | - | 28,876 |
| Total Expenses | 59,444 | 312,472 | 1,037,205 | 206,942 | 6,000 | 38,645 | 955,537 |
| REVENUE OVER/(UNDER) EXPENSES | $ - | $ - | $ (161,262) | $ - | $ - | $ - | $ - |

The accompanying notes are an integral part of these financial statements.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF REVENUE AND EXPENSES - PROGRAMS**
**FOR THE YEAR ENDED JUNE 30, 2016**

| | CSBG-32 FARM WORKERS CALIFORNIA | CSD-DAP | FWS-AB2060 | DROUGHT | SETA | LA COOP TEMP JOBS DROUGHT | CITI BANK |
|---|---|---|---|---|---|---|---|
| Revenue: | | | | | | | |
| Grant | $ 628,707 | $ 100,000 | $ 102,409 | $ 1,516,471 | $ 86,308 | $ 109,637 | $ 10,000 |
| Contributions | - | - | - | - | - | - | - |
| Program Fees For Services | - | - | - | - | - | - | - |
| CSBG/Subsidy | - | 2,500 | - | - | 2,500 | - | - |
| Special Events | - | - | - | - | - | - | - |
| Extraordinary Gain | - | - | - | - | - | - | - |
| Indirect Revenue | - | - | - | - | - | - | - |
| Miscellaneous Income | - | - | - | - | - | - | - |
| Total Revenue | 628,707 | 102,500 | 102,409 | 1,516,471 | 88,808 | 109,637 | 10,000 |
| Expenses: | | | | | | | |
| Salaries and wages | 323,605 | 28,086 | 43,210 | 165,018 | 49,950 | 68,095 | 3,465 |
| Employee benefits | 25,642 | 3,413 | 6,964 | 13,395 | 11,657 | 3,992 | 522 |
| Payroll taxes | 24,760 | 2,346 | 3,648 | 14,944 | 4,271 | 7,458 | 245 |
| Occupancy | 57,864 | 40,440 | 22,547 | 14,297 | 4,637 | - | - |
| Telephone | 5,073 | - | 2,800 | - | 1,262 | - | - |
| Postage and shipping | 488 | - | 7 | 1,162 | 107 | - | - |
| Printing and duplication | 7,498 | - | - | 246 | 23 | - | 4,395 |
| Supplies and materials | 6,451 | - | 2,362 | 3,564 | 312 | 537 | - |
| Rental/Maintenance equipment | 3,452 | 8,263 | - | - | 1,302 | - | - |
| Travel | 49,388 | 4,817 | 506 | 589 | 715 | 812 | 18 |
| Insurance | 4,887 | 736 | 287 | 5,119 | 548 | 639 | 16 |
| Advertising | - | N | - | - | (278) | - | - |
| Professional services | 16,084 | 3,400 | 6,670 | 9,137 | 1,252 | 569 | 80 |
| Assistance to individuals | 12,600 | - | 1,357 | 1,289,000 | 278 | 16,418 | 75 |
| Taxes and fees | 72 | - | - | - | 13 | - | - |
| Miscellaneous expenses | - | - | - | - | - | - | - |
| Depreciation | - | - | - | - | - | - | - |
| CSBG/Subsidy | - | 2,500 | - | - | 2,500 | - | - |
| In-direct | 62,073 | 8,499 | 12,051 | - | 10,259 | 11,117 | 1,184 |
| Interest Expense | - | - | - | - | - | - | - |
| Indirect Exclusions | 28,876 | - | - | - | - | - | - |
| Total Expenses | 628,813 | 102,500 | 102,409 | 1,516,471 | 88,808 | 109,637 | 10,000 |
| REVENUE OVER/(UNDER) EXPENSES | $ (106) | $ - | $ - | $ - | $ - | $ - | $ - |

The accompanying notes are an integral part of these financial statements.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF REVENUE AND EXPENSES - PROGRAMS**
**FOR THE YEAR ENDED JUNE 30, 2016**

| | LAKE NEG | SAN JOAQUIN YOUTH E.D.D. | FWS-167 ADULT PROGRAM | WIA -MSFW DISLOCATED WORKERS | FWS DISLOCATED ENERGY | WIA -MSFW DISLOCATED WORKERS |
|---|---|---|---|---|---|---|
| Revenue: | | | | | | |
| Grant | $ 185,703 | $ 197,744 | $ 3,421,858 | $ 308,060 | $ 34,575 | $ 86,314 |
| Contributions | - | - | - | - | - | - |
| Program Fees For Services | - | - | - | - | - | - |
| CSBG/Subsidy | - | - | - | - | - | - |
| Special Events | - | - | - | - | - | - |
| Extraordinary Gain | - | - | - | - | - | - |
| Indirect Revenue | - | - | - | - | - | - |
| Miscellaneous Income | - | - | - | - | - | - |
| Total Revenue | 185,703 | 197,744 | 3,421,858 | 308,060 | 34,575 | 86,314 |
| Expenses: | | | | | | |
| Salaries and wages | 104,525 | 117,025 | 1,405,449 | 182,479 | 18,881 | 25,601 |
| Employee benefits | 13,509 | 20,366 | 236,544 | 23,465 | 2,677 | 7,311 |
| Payroll taxes | 10,993 | 9,828 | 133,227 | 14,121 | 1,467 | 1,974 |
| Occupancy | 5,353 | 8,809 | 266,469 | 25,307 | 6,439 | 32,662 |
| Telephone | 1,882 | 366 | 96,986 | - | - | - |
| Postage and shipping | 403 | 16 | 15,750 | 74 | - | 18 |
| Printing and duplication | 326 | 2,545 | 38,267 | - | - | - |
| Supplies and materials | 4,868 | 2,649 | 73,719 | 2,925 | - | 4,169 |
| Rental/Maintenance equipment | 113 | 277 | 158,003 | 5,793 | - | - |
| Travel | 5,576 | 8,009 | 116,641 | 7,373 | - | 367 |
| Insurance | 2,221 | 1,264 | 112,456 | 2,589 | - | 289 |
| Advertising | - | 15 | 592 | - | - | - |
| Professional services | 7,983 | 2,992 | 64,524 | 5,877 | 818 | 842 |
| Assistance to individuals | 6,591 | - | 335,532 | 1,498 | 193 | 3,167 |
| Taxes and fees | - | 1 | 379 | - | - | - |
| Miscellaneous expenses | - | - | 433 | - | - | - |
| Depreciation | - | - | - | - | - | - |
| CSBG/Subsidy | - | - | - | - | - | - |
| In-direct | 21,360 | 23,582 | 366,887 | 36,559 | 4,100 | 9,914 |
| Interest Expense | | - | - | - | - | - |
| Indirect Exclusions | | - | - | - | - | - |
| Total Expenses | 185,703 | 197,744 | 3,421,858 | 308,060 | 34,575 | 86,314 |
| REVENUE OVER/(UNDER) EXPENSES | $ - | $ - | $ - | $ - | $ - | $ - |

The accompanying notes are an integral part of these financial statements.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF REVENUE AND EXPENSES - PROGRAMS**
**FOR THE YEAR ENDED JUNE 30, 2016**

| | IMMIGRATION | IMMIGRATION ILRC | IMMIGRATION CDSS | REDWOOD EMPIRE INDUSTRIES | TOTAL PROGRAMS (To Page 16) |
|---|---|---|---|---|---|
| Revenue: | | | | | |
| Grant | $ - | $ 422 | $ 51,710 | $ 148,631 | $ 9,295,550 |
| Contributions | - | - | - | 2,917 | 32,739 |
| Program Fees For Services | 92,696 | - | - | 1,356,639 | 3,194,792 |
| CSBG/Subsidy | - | - | - | - | 5,000 |
| Special Events | - | - | - | - | - |
| Extraordinary Gain | - | - | - | 75 | 75 |
| Indirect Revenue | - | - | - | - | - |
| Miscellaneous Income | - | - | - | 3,650 | 8,992 |
| Total Revenue | 92,696 | 422 | 51,710 | 1,511,912 | 12,537,148 |
| Expenses: | | | | | |
| Salaries and wages | 63,279 | 297 | 28,198 | 690,986 | 4,970,915 |
| Employee benefits | 10,571 | 59 | 4,349 | 146,189 | 835,886 |
| Payroll taxes | 5,806 | 21 | 2,635 | 62,260 | 444,309 |
| Occupancy | 5,972 | - | 6,010 | 238,503 | 1,213,234 |
| Telephone | 1,415 | - | 318 | 8,159 | 168,697 |
| Postage and shipping | 397 | - | 87 | 171 | 27,626 |
| Printing and duplication | 2,227 | - | 1,365 | 5,941 | 90,851 |
| Supplies and materials | 1,867 | - | 438 | 27,440 | 470,387 |
| Rental/Maintenance equipment | 183 | - | 48 | 11,280 | 218,572 |
| Travel | 3,288 | 15 | 1,034 | 17,336 | 318,580 |
| Insurance | 1,030 | 3 | 635 | 23,912 | 219,138 |
| Advertising | - | - | - | 450 | 3,151 |
| Professional services | 5,212 | 27 | 426 | 42,614 | 480,891 |
| Assistance to individuals | - | - | - | 137,411 | 1,864,933 |
| Taxes and fees | 565 | - | - | 13,674 | 27,210 |
| Miscellaneous expenses | - | - | - | - | 68,150 |
| Depreciation | - | - | - | - | 33,197 |
| CSBG/Subsidy | - | - | - | - | 5,000 |
| In-direct | 13,781 | - | 6,167 | 172,927 | 1,240,079 |
| Interest Expense | - | - | - | - | - |
| Indirect Exclusions | - | - | - | - | 57,752 |
| Total Expenses | 115,593 | 422 | 51,710 | 1,599,253 | 12,758,558 |
| REVENUE OVER/(UNDER) EXPENSES | $ (22,897) | $ - | $ - | $ (87,341) | $ (221,410) |

The accompanying notes are an integral part of these financial statements.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF REVENUE AND EXPENSES - HOUSING**
**FOR THE YEAR ENDED JUNE 30, 2016**

| | AYTCH PLAZA OPERATIONS | NCHA FARM WORKERS HOUSING CENTERS | MAHAL PLAZA OPERATIONS | COURTLAND PLAZA | HOUSING ADMIN / FEES FOR SERVICE | RIVER COMMUNITY HOMES | MARIN COUNTY RANCH WORKERS HOUSING | AFO | TURNING POINT COMMONS | PARKWAY PLAZA | ORTIZ PLAZA | TOTAL HOUSING (To Page 16) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Revenue: | | | | | | | | | | | | |
| Grant | $ - | $ 734,719 | $ 351,302 | $ - | $ - | $ - | $ 67,753 | $ 50,000 | $ - | $ - | $ - | $ 1,203,774 |
| Contributions | - | 34,493 | - | - | - | - | - | - | - | - | - | 34,493 |
| Program Fees For Services | 72,304 | 1,937 | 582,526 | - | 305,002 | 2,070 | - | 524,662 | 90,069 | 637,383 | 291,678 | 2,507,631 |
| CSBG/Subsidy | 7,200 | - | 45,552 | - | - | - | - | - | - | - | - | 52,752 |
| Special Events | - | - | - | - | - | - | - | - | - | - | - | - |
| Extraordinary Gain | - | - | - | - | - | - | - | - | - | - | - | - |
| Indirect Revenue | - | - | - | - | - | - | - | - | - | - | - | - |
| Miscellaneous Income | 98 | 20 | 16,995 | - | - | - | - | - | - | - | - | 17,113 |
| Total Revenue | 79,602 | 771,169 | 996,375 | - | 305,002 | 2,070 | 67,753 | 574,662 | 90,069 | 637,383 | 291,678 | 3,815,763 |
| Expenses: | | | | | | | | | | | | |
| Salaries and wages | 13,534 | 382,262 | 173,391 | - | 146,349 | 915 | 12,139 | 280,672 | 62,759 | 218,875 | 11,950 | 1,302,846 |
| Employee benefits | 1,496 | 106,976 | 56,538 | - | 15,559 | 177 | 1,903 | 84,978 | 11,413 | 46,430 | 1,695 | 327,165 |
| Payroll taxes | 1,264 | 32,630 | 13,360 | - | 12,205 | 67 | 938 | 24,606 | 7,005 | 18,196 | 863 | 111,134 |
| Legal Services | - | - | - | - | - | - | - | - | - | - | - | - |
| Occupancy | 16,025 | 9,622 | 170,918 | 770 | 2,288 | - | 402 | 49,558 | - | 147,322 | - | 396,905 |
| Telephone | 270 | 3,103 | 3,120 | - | 2,622 | 451 | 207 | 3,561 | - | 8,886 | 15 | 22,235 |
| Postage and shipping | 111 | 839 | 2,291 | - | 945 | - | - | 1,570 | 205 | 1,160 | - | 7,121 |
| Printing and duplication | - | - | 1,850 | - | 825 | - | 57 | 255 | - | 1,845 | - | 4,832 |
| Supplies and materials | 4,817 | 21,280 | 26,132 | - | 7,236 | - | 29 | 31,063 | 83 | 35,291 | 961 | 126,892 |
| Rental/Maintenance equipment | 11,346 | 74,120 | 37,256 | - | (1,787) | - | 10 | 7,687 | - | 67,448 | - | 196,080 |
| Travel | 5,443 | 12,987 | 3,049 | - | 35,501 | 116 | (2) | 8,034 | 3,634 | 28,128 | 95 | 96,985 |
| Insurance | 4,263 | 11,312 | 39,973 | - | 1,799 | 6 | 82 | 22,179 | 806 | 3,419 | 95 | 83,934 |
| Advertising | - | 300 | 280 | - | - | - | - | 45 | - | - | 1,975 | 2,600 |
| Professional services | 10,345 | 29,525 | 91,110 | 4,396 | 44,406 | 36 | 32,228 | 58,626 | 4,148 | 47,111 | 271,547 | 593,478 |
| Assistance to individuals | - | - | - | - | - | - | - | - | - | - | - | - |
| Taxes and fees | 1,978 | 12 | 30,664 | 1,189 | 814 | - | 15,487 | 1,807 | 16 | 3,699 | (65) | 55,601 |
| Miscellaneous expenses | - | - | 19 | - | - | - | - | 21 | - | 9,573 | - | 9,613 |
| Depreciation | 27,696 | - | 344,378 | - | - | - | - | - | - | - | - | 372,074 |
| CSBG/Subsidy Expenses | - | - | - | - | - | - | - | - | - | - | - | - |
| CSBG/Subsidy | 7,200 | - | 45,552 | - | - | - | - | - | - | - | - | 52,752 |
| In-direct | - | 86,201 | - | - | 36,385 | 239 | 4,273 | - | - | - | 2,547 | 129,645 |
| Interest expense | 17,049 | - | 23,731 | - | - | - | - | - | - | - | - | 40,780 |
| Loss on disposal | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Expenses | 122,837 | 771,169 | 1,063,612 | 6,355 | 305,147 | 2,007 | 67,753 | 574,662 | 90,069 | 637,383 | 291,678 | 3,932,672 |
| REVENUE OVER/(UNDER) EXPENSES | $ (43,235) | $ - | $ (67,237) | $ (6,355) | $ (145) | $ 63 | $ - | $ - | $ - | $ - | $ - | $ (116,909) |

The accompanying notes are an integral part of these financial statements.

# SUPPLEMENTARY CONTRACT INFORMATION FOR

# CALIFORNIA STATE DEPARTMENT OF

# HOUSING AND COMMUNITY DEVELOPMENT

# FOR AYTCH PLAZA

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Balance Sheets
## For the Years Ended June 30, 2016 and 2015

| | **ASSETS** | **2016** | **2015** |
|---|---|---|---|
| Investment in real estate: | | | |
| 1410 | Land | $ 65,000 | $ 65,000 |
| 1420 | Building and Improvements | 760,903 | 760,903 |
| 1420 | Furniture, Fixtures and equipment | 8,415 | 8,415 |
| 1495 | Less: accumulated depreciation | (566,320) | (538,624) |
| | Net investment in real estate | 267,998 | 295,694 |
| Other assets: | | | |
| 1120 | Cash - operating & petty | 21,896 | 5,816 |
| 1130 | Rent receivable | 6 | 37 |
| | Restricted deposits (note 3) | | |
| 1320 | Replacement reserve | 9,024 | 3,524 |
| 1330 | Operating reserve | 22,478 | 20,982 |
| 1191 | Tenant security deposits | 5,015 | 4,888 |
| 1200 | Prepaid expenses | 489 | 489 |
| | Total assets | $ 326,906 | $ 331,430 |
| Liabilities And Net Assets | | | |
| Liabilities | | | |
| 2320 | Notes payable (note 6) | $ 568,287 | $ 568,287 |
| 2110 | Accounts payable and accrued expenses | 34,444 | 13,550 |
| 2210 | Prepaid Rent | 169 | 48 |
| 2191 | Tenant security deposits | 5,042 | 4,394 |
| 2330 | Interest payable (note 6) | 357,860 | 340,812 |
| | Total liabilities | 965,802 | 927,091 |
| 3130 | Net Assets | (595,661) | (559,193) |
| 3250 | Change in net assets | (43,235) | (36,468) |
| | Total net assets/(deficit) | (638,896) | (595,661) |
| | Total liabilities and net assets | $ 326,906 | $ 331,430 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Statements of Operations
## For the Years Ended June 30, 2016 and 2015

| | | 2016 | 2015 |
|---|---|---|---|
| Income | | | |
| 5120 | Rents | $ 74,916 | $ 72,228 |
| 5200 | Vacancy Loss | (2,612) | (436) |
| | | 72,304 | 71,792 |
| 5400T | Interest income | 38 | 45 |
| Other income: | | | |
| 5920 | Tenant Charges | 60 | 180 |
| 5990 | Misc. Income | - | - |
| | Total Income | 72,402 | 72,017 |
| Operating expenses: | | | |
| 6263T | Total Administrative Expense | 24,649 | 28,681 |
| 6400T | Total Utilities | 6,729 | 8,214 |
| 6500T | Total Operating & Maint. Expense | 32,149 | 21,513 |
| 6700T | Total Taxes & Insurance | 7,366 | 6,522 |
| | Total operating expenses | 70,893 | 64,930 |
| Net operating income | | 1,509 | 7,087 |
| Financial, corporation and other expenses: | | | |
| 6600 | Depreciation Expense | 27,696 | 26,506 |
| 6610 | Amortization Expense | - | - |
| 6800T | Total Financial Expense | 17,049 | 17,049 |
| | | 44,745 | 43,555 |
| 3250 | Change in Total Net Assets from Operations | $ (43,236) | $ (36,468) |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Statements of Cash Flows
## For the Years Ended June 30, 2016 and 2015

| | 2016 | 2015 |
|---|---|---|
| Cash flow from operating activities: | | |
| Rental receipts | $ 72,456 | $ 73,112 |
| Interest receipts | 38 | 45 |
| Other receipts | 60 | 180 |
| Total receipts | 72,554 | 73,337 |
| Administrative | (9,621) | (14,554) |
| Management fee | (8,184) | (4,764) |
| Utilities | (3,113) | (7,171) |
| Salaries & wages | (13,534) | (14,528) |
| Operating and maintenance | (8,181) | (13,617) |
| Real estate taxes | (343) | (343) |
| Property insurance | (4,263) | (3,980) |
| Tenant security deposits | 521 | (493) |
| Miscellaneous taxes and insurance | (2,760) | (2,194) |
| Interest | - | - |
| Asset management fee | - | - |
| Total disbursements | (49,478) | (61,644) |
| Net cash provided by operating activities | 23,076 | 11,693 |
| Cash flows from investing activities: | | |
| Purchase of property and equipment | - | (21,200) |
| Net (increase) decrease to reserve for replacements | (5,500) | 2,774 |
| Net (increase) decrease to reserve for taxes & insurance | (1,496) | (1,408) |
| Net cash used in investing activities | (6,996) | (19,834) |
| Cash flows from financing activities: | | |
| Payment of notes payable | - | - |
| Net cash used in financing activities | - | - |
| Net increase in cash | 16,080 | (8,141) |
| Cash, beginning of year | 5,816 | 13,957 |
| Cash, end of year | $ 21,896 | $ 5,816 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Statements of Cash Flows
## For the Years Ended June 30, 2016 and 2015

| | 2016 | 2015 |
|---|---|---|
| Cash flows from operating activities | | |
| Net Loss | $ (43,236) | $ (36,468) |
| Reconciliation of net loss to cash provided by operating activities: | | |
| Depreciation | 27,696 | 26,506 |
| (Increase) decrease in assets: | | |
| Rent receivable | 31 | 1,410 |
| Prepaid expenses | - | 5 |
| Tenant security deposits - net | (127) | (5) |
| Increase (decrease) in liabilities: | | |
| Accounts payable and accrued expenses | 20,895 | 3,774 |
| Unearned rental income | 121 | (90) |
| Tenant security deposits | 648 | (488) |
| Interest payable | 17,048 | 17,049 |
| Net cash provided by operating activities | $ 23,076 | $ 11,693 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Schedules of Operating Revenues
## For the Year Ended June 30, 2016

| | | 2016 |
|---|---|---|
| | **Rent Revenue** | |
| 5120 | Rent Revenue-Gross Potential | $ 74,916 |
| 5121 | Tenant Assistance Payments | - |
| 5140 | Rent Revenue - Stores & Commercial | - |
| 5170 | Rent Revenue - Garage & Parking | - |
| 5180 | Flexible Subsidy Revenue | - |
| 5190 | Miscellaneous Rent Revenue | - |
| 5100T | Total Rent Revenue | 74,916 |
| | **Vacancies** | |
| 5220 | Apartments | 2,612 |
| 5240 | Stores & Commercial | - |
| 5250 | Rental Concessions | - |
| 5270 | Garage & Parking Spaces | - |
| 5290 | Miscellaneous | - |
| 5200T | Total Vacancies | 2,612 |
| 5152N | Net Revenue (Rent Revenue Less Vacancies) | 72,304 |
| | **Financial Revenue** | |
| 5410 | Financial Revenue - Project Operations | 15 |
| 5430 | Revenue from Investments - Residual Receipts | - |
| 5440 | Revenue from Investments - Replacement Reserves | 4 |
| 5490 | Revenue from Investments - Misc. | 19 |
| 5400T | Total Financial Revenue | 38 |
| | **Other Revenue** | |
| 5910 | Laundry & Vending Revenue | - |
| 5920 | Tenant Charges | 60 |
| 5990 | Misc. Revenue | - |
| 5900T | Total Other Revenue | 60 |
| 5000T | Total Revenue | $ 72,402 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Schedules of Operating Expenses
## For the Year Ended June 30, 2016

| | | | | | | 2016 |
|---|---|---|---|---|---|---|
| | **Administrative Expenses** | | | | | |
| 6203 | Conventions & Meetings | | | | | $ - |
| 6204 | Management Consultants | | | | | - |
| 6210 | Advertising & Marketing | | | | | - |
| 6250 | Other Renting Expenses | | | | | - |
| 6310 | Office Salaries | | | | | 6,844 |
| 6311 | Office Expenses | | | | | 3,894 |
| 6312 | Office or Model Apartment Rent | | | | | - |
| 6320 | Management Fee | | | | | 8,184 |
| 6330 | Manager or Superintendent Salaries | | | | | - |
| 6331 | Administrative Rent Free Unit | | | | | - |
| 6340 | Legal Expense - Project | | | | | - |
| 6350 | Audit Expense | | | | | 284 |
| 6351 | Bookkeeping Fees/Accounting Services | | | | | - |
| 6370 | Bad Debts | | | | | - |
| 6390 | Miscellaneous Administrative Expenses | | | | | 5,443 |
| | 6390-010 Descriptior Travel | 6390-020 | Amount: | 5,316 | | |
| | 6390-010 Descriptior Conference/Trainng | 6390-020 | Amount: | 127 | | |
| 6263T | | | Total Administrative Expenses | | | 24,649 |
| | **Utilities Expenses** | | | | | |
| 6450 | Electricity | | | | | 258 |
| 6451 | Water | | | | | 3,431 |
| 6452 | Gas | | | | | - |
| 6453 | Sewer | | | | | 3,040 |
| 6400T | | | Total Utilities Expense | | | 6,729 |
| | **Operating and Maintenance Expenses** | | | | | |
| 6510 | Payroll | | | | | 6,690 |
| 6515 | Supplies | | | | | 4,817 |
| 6520 | Contracts | | | | | 11,646 |
| 6521 | Operating & Maintenance Rent Free Unit | | | | | - |
| 6525 | Garbage & Trash Removal | | | | | 7,946 |
| 6530 | Security Payroll/Contracts | | | | | - |
| 6531 | Security Rent Free Unit | | | | | - |
| 6546 | Heating/Cooling Repairs & Maintenance | | | | | 1,050 |
| 6548 | Snow Removal | | | | | - |
| 6570 | Vehicle & Maintenance Equip. Operation & Repairs | | | | | - |
| 6580 | Lease Expense | | | | | - |
| 6590 | Misc. Op & Maintenance Expenses | | | | | - |
| 6500T | | | Total Operating & Maintenance Expenses | | | 32,149 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Schedules of Operating Expenses
## For the Year Ended June 30, 2016

| | | 2016 |
|---|---|---|
| | **TAXES & INSURANCE** | |
| 6710 | Real Estate Taxes | 343 |
| 6711 | Payroll Taxes (Project's share) | 1,264 |
| 6720 | Property & Liability Insurance (Hazard) | 4,263 |
| 6721 | Fidelity Bond Insurance | - |
| 6722 | Workmen's Compensation | 955 |
| 6723 | Health Insurance & Other Benefits | 541 |
| 6790 | Misc. Taxes, Licenses, Permits & Insurance | - |
| 6700T | Total Taxes & Insurance | 7,366 |
| | Total Operating Expenses | 70,893 |
| | Financial Expenses | |
| 6820 | Interest on Mortgage (or Bonds) Payable | 17,049 |
| 6825 | Interest on Other Mortgages | - |
| 6830 | Interest on Notes Payable (Long Term) | - |
| 6840 | Interest on Notes Payable (Short Term) | - |
| 6850 | Mortgage Insurance Premium / Service Charge | - |
| 6890 | Misc. Financial Expenses | - |
| 6800T | Total Financial Expenses | 17,049 |
| 6000 | **Total Cost of Operations before Depreciation** | **87,942** |
| 5060 | **Operating Profit (Loss)** | **(15,540)** |
| | **Depreciation & Amortization Expenses** | |
| 6600 | Depreciation Expense | 27,696 |
| 6610 | Amortization Expense | - |
| 5060N | **Operating Profit (Loss)** | **(43,236)** |
| | **Net Entity Expenses** | |
| 7190 | Other Expenses - detailed | - |
| 7100T | Total Net Entity Expenses | - |
| 3250 | **Change in Total Net Assets from Operations** | **$ (43,236)** |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Cash on Hand and in Banks

| | | |
|---|---|---|
| Unrestricted accounts: | | |
| | Petty cash | $ - |
| | Checking accounts - operations | 21,896 |
| Total | | $ 21,896 |
| | | |
| Restricted accounts: | | |
| | Replacement reserve | $ 9,024 |
| | Operating reserve | 22,478 |
| | Tenant Security Deposits | 5,015 |
| Total | | $ 36,517 |

Tenant security deposits are maintained in a separate account and interest earned on these deposits is credited to a liability account to be refunded or applied for the benefit of tenants.

| | | |
|---|---|---|
| Interest earned on all accounts | 2016 | $ 38 |

The accompanying notes are an integral part of these financial statements

**Reserves for Replacements and Operating Expenses**

In accordance with the provisions of the regulatory agreement, restricted cash is held by CalHFA to be used for replacements of property or other reserve requirements with the approval of CalHFA as follows:

| | Replacement Reserve | Operating Reserve |
|---|---|---|
| Balance, June 30, 2015 | $ 3,524 | $ 20,982 |
| Monthly Deposits | 5,496 | 1,477 |
| Interest earned | 4 | 19 |
| Withdrawals (amount capitalized) | - | - |
| Withdrawals (amount included in operating expenses) | - | - |
| Balance, June 30, 2016 | $ 9,024 | $ 22,478 |

**Property, Equipment and Improvements**

Following are the details of property, equipment and improvements:

| Property, Equipment & Improvements at Cost | Land | Building & Improvements | Furniture & Equipment | Total |
|---|---|---|---|---|
| Balance June 30, 2015 | 65,000 | 760,903 | 8,415 | 834,318 |
| Additions | - | - | - | - |
| Balance June 30, 2016 | $ 65,000 | $ 760,903 | $ 8,415 | $ 834,318 |

**Accounts Payable and Accrued Expenses**

Accounts payables are payables to vendors and are being paid on a current basis.
Detail follows:

| | |
|---|---|
| Accounts payable - trade | $ 34,443 |

**Gross Potential Rents**

| | |
|---|---|
| Tenant rental payments | $ 72,304 |
| Vacancy loss and concessions | 2,612 |
| Total gross potential rents | $ 74,916 |

**Management Fee**

A property management fee of $ 8,184 was incurred during 2016 for the property management services provided by California Human Development.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**AYTCH PLAZA**
**LOAN #91-CHRP-R-081**
**GRANT #FWHG-91-149-H**

## Computation of Operating Cash Flow/Surplus Cash
## For the Year Ended June 30, 2016

**Operating Cash Flow/Surplus Cash Computation - per HCD/CalHFA Regulatory Agreements**
Operating Cash Flow/Surplus Cash will be distributed according to the HCD method.

| | | |
|---|---|---|
| Operating Income | | |
| Total Income | $ | 72,402 |
| Interest earned on restricted reserve accounts | | (23) |
| Adjusted operating income | | 72,379 |
| Operating expenses | | (70,893) |
| Adjusted net income | | 1,486 |
| Other activity | | |
| Replacement reserve deposits | | (5,496) |
| Other reserve deposits per Regulatory Agreement | | (1,477) |
| Replacement reserve withdrawals (expensed) | | - |
| Total other activity | | (6,973) |
| **Operating cash flow/surplus cash** | **$** | **(5,487)** |
| Distribution of operating cash flow/surplus cash | | |
| **Total cash available for distribution (net cash flow)** | **$** | **-** |

The accompanying notes are an integral part of these financial statements

## NOTE 1 – ORGANIZATION AND NATURE OF ACTIVITIES

Aytch Plaza is located in Kelseyville, California in Lake County and comprises eleven 2, 3, and 4-bedroom single-family houses equipped with Central Heating and Air Conditioning Units. Five of the houses are available for qualifying low-income families, and six are reserved for low-income farmworker families. In 1987, with funding from the California Department of Housing and Community Development, CHDC purchased the land and new construction began in 1990. Homes were ready for occupancy in 1993.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies followed are described below to enhance the usefulness of the consolidated financial statements to the reader.

Accounting Method
The accompanying consolidated financial statements of CHDC have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

Estimates
The preparation of the consolidated financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Revenue Recognition
Rental income is shown at its maximum gross potential. Vacancy loss is shows as a reduction in rental income. Rental units occupied by employees are included in rental income and as an expense of operations

Cash
Cash is defined as cash in demand deposit accounts as well as cash on hand. Not included as cash are funds restricted as to their use, regardless of liquidity, such as security deposit, replacement reserves, and operating reserves. CHDC typically maintains cash on deposit in banks in excess of the Federal Deposit Insurance Corporation limit. However, CHDC has not experienced any losses in such accounts. CHDC believes that it is not exposed to any significant cash credit risk.

Grant Receivable / Other Receivables
CHDC considers Grant Receivable / Other Receivables to be fully collectable; accordingly no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operation when that determination is made.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property and Equipment

Property and equipment acquired using unrestricted net assets are considered owned by CHDC. Property and equipment are carried at cost, if purchased. Contributed assets are stated at fair market value at the date of contribution. Depreciation is calculated using the straight-line method over the estimated useful lives of the asset. Acquisitions of at least $5,000 are capitalized and depreciated over its useful life.

Title to assets purchased with government funds are vested in the name of CHDC for use in the respective programs. However, the funding source may maintain a reversionary interest in the property as well as in the determination of use of any proceeds from the sale of the assets.

The useful lives of the assets are estimated as follows:

| | |
|---|---|
| Building and improvements | 10-40 years |
| Furniture, fixtures and equipment | 5 years |

Income Taxes

CHDC is a non-profit organization exempt from payment of federal and California income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. Management believes CHDC has no uncertain tax positions as of June 30, 2016.

Compensated Absences

Employees of CHDC, begin to earn paid vacation time from their date of employment and accrue hours toward personal leave for each bi-weekly pay period. This accumulation of hours, if not used within the calendar year, is carried over and available in subsequent periods. Accrued personal leave hours, when used by employees, are paid based upon the prevailing authorized pay rate.

## NOTE 3 – RESTRICTED DEPOSITS

Replacement Reserve

CHDC is required to maintain reserves for replacement and repair of property and equipment in accordance with lenders' regulatory agreement. The replacement reserves are held by CHDC and required to be funded in the annual aggregate amount of $5,496 for Aytch Plaza. Expenditures are subject to the supervision and approval of HCD.

Operating Reserve

CHDC is required to maintain an operating reserve in accordance with lender's regulatory agreement. The operating reserve is held by CHDC and is funded in an annual amount of $1,477 for Aytch Plaza. The expenditures are subject to the supervision and approval by HCD.

Tenant Security Deposits
CHDC is required to hold security deposits in a separate bank account in the name of the Project

## NOTE 4 – NOTES PAYABLE

Notes payable are secured by the property unless otherwise noted and summarized as follows:

| | 2016 | | 2015 | |
|---|---|---|---|---|
| | Interest Payable | Principal | Interest Payable | Principal |
| Note payable, California Department of Housing and Community Development (HCD) bears interest at 3% with principal and interest deferred until July 2022 Interest expense was $17,048 for each of the 2015 and 2016 years | $357,860 | $568,287 | $340,812 | $568,287 |

Principal and interest are deferred until July 2022.

## NOTE 5 – COMMITMENTS AND CONTINGENCIES

State and Federal Allowances, Award, and Grants
CHDC received state and federal funds for specific purposes that are subject to review and audit by grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, CHDC does not expect that disallowed expenditures, if any, to materially affect the financial statements.

## NOTE 6 – DISTRIBUTION OF OPERATING CASH FLOW/SURPLUS CASH

Operating Cash Flow/Surplus Cash, as defined by the Regulatory Agreements, is distributed as follows: (note: restricted accounts have been fully funded for the current year as required):

For Aytch Plaza, any surplus cash is to be distributed for payment of accrued interest. There is no surplus cash for the fiscal year.

## NOTE 7 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 20, 2017, the date on which the financial statements were available to be issued.

# SUPPLEMENTARY CONTRACT INFORMATION FOR

# USDA RURAL DEVELOPMENT

# FOR MAHAL PLAZA

Form RD 3560-10
(02-05)

*Position 3*

# MULTI-FAMILY HOUSING
# BORROWER BALANCE SHEET

**PART I - BALANCE SHEET**

FORM APPROVED
OMB NO. 0575-0189

| PROJECT NAME | BORROWER NAME | BORROWER ID AND PROJECT NO. |
|---|---|---|
| Mahal Plaza | California Human Development | 04-051-792077137 047 |

| ASSETS | BEGINNING DATES> / ENDING DATES> | CURRENT YEAR ( 07-01-201 ) ( 06-30-201 ) | PRIOR YEAR ( 07-01-201 ) ( 06-30-201 ) | COMMENTS |
|---|---|---|---|---|
| **CURRENT ASSETS** | | | | |
| 1. GENERAL OPERATING ACCOUNT | | 206,441.00 | $203,470.00 | |
| 2. R.E. TAX & INSURANCE ACCOUNT | | 39,136.00 | 34,563.00 | |
| 3. RESERVE ACCOUNT | | 429,753.00 | 356,696.00 | |
| 4. SECURITY DEPOSIT ACCOUNT | | 74,879.00 | 74,011.00 | |
| 5. OTHER CASH *(identify)* | | 500.00 | 500.00 | PETTY CASH |
| 6. OTHER *(identify)* | | 421.00 | 421.00 | UTILITY DEPOSIT |
| 7. TOTAL ACCOUNTS RECEIVABLE *(Attach list)* | | 11,843.00 | 14,957.00 | |
| ACCTS RCVBL 0-30 DAYS $ 11,585.00 | | | | |
| ACCTS RCVBL 30-60 DAYS $ 0.00 | | | | |
| ACCTS RCVBL 60-90 DAYS $ 0.00 | | | | |
| ACCTS RCVBL OVER 90 DAYS $ 258.00 | | | | |
| 8. LESS: ALLOWANCE FOR DOUBTFUL ACCOUNTS | | | | |
| 9. INVENTORIES *(supplies)* | | ( ) | ( ) | |
| 10. PREPAYMENTS | | | | |
| 11. | | | | |
| 12. **TOTAL CURRENT ASSETS** *(Add 1 thru 11)* | | 762,973.00 | 684,618.00 | |
| **FIXED ASSETS** | | | | |
| 13. LAND | | 310,000.00 | 310,000.00 | |
| 14. BUILDINGS | | 9,036,734.00 | 9,036,734.00 | |
| 15. LESS: ACCUMULATED DEPRECIATION | | ( 5,971,092.00 ) | ( 5,626,714.00 ) | |
| 16. FURNITURE & EQUIPMENT | | 27,797.00 | 27,797.00 | |
| 17. LESS: ACCUMULATED DEPRECIATION | | ( 27,797.00 ) | ( 27,797.00 ) | |
| 18. | | 0.00 | 0.00 | |
| 19. TOTAL FIXED ASSETS ( Add *13 thru 18)* | | $3,375,642.00 | $3,720,020.00 | |
| **OTHER ASSETS** | | | | |
| 20. | | | | |
| 21. TOTAL ASSETS ( *Add 12, 19, and 20)* | | $4,138,615.00 | $4,404,638.00 | |
| **LIABILITIES AND OWNERS EQUITY** | | | | |
| **CURRENT LIABILITIES** | | | | |
| 22. TOTAL ACCOUNTS PAYABLE *(Attach list)* | | $58,962.00 | $56,029.00 | |
| ACCTS PAYABLE 0-30 DAYS $ 57,531.00 | | | | |
| ACCTS PAYABLE 30-60 DAYS $ 583.00 | | | | |
| ACCTS PAYABLE 60-90 DAYS $ 612.00 | | | | |
| ACCTS PAYABLE OVER 90 DAYS $ 237.00 | | | | |
| 23. NOTES PAYABLE *(Attach list)* | | 39,813.00 | 40,194.00 | |
| 24. SECURITY DEPOSITS | | 74,177.00 | 73,274.00 | |
| 25. **TOTAL CURRENT LIABILITIES** *(Add 22 thru 24)* | | $172,952.00 | $169,497.00 | |

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0189. The time required to complete this information collection is estimated to average 2 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

| | | | |
|---|---|---|---|
| **LONG-TERM LIABILITIES** | | | |
| 26. NOTES PAYABLE RURAL DEVELOPMENT | $2,264,074.00 | $2,466,307.00 | |
| 27. OTHER *(Identify)* _____ | | | |
| 28. **TOTAL LONG-TERM LIABILITIES** *(Add 26 and 2 7)* | 2,264,074.00 | 2,466,307.00 | |
| 29. **TOTAL LIABILITIES** *(Add 25 and 28)* . . . . . | 2,437,026.00 | 2,635,804.00 | |
| 30. OWNER'S EQUITY (Net Worth) (21 *minus 29)* . . . . . | ( 1,701,589.00 ) | ( 1,768,834.00 ) | |
| 31. **TOTAL LIABILITIES AND OWNER'S EQUITY** *(Add 29 and 30)* | $4,138,615.00 | $4,404,638.00 | |

**Warning: Section 1001 of Title 18, United States Code provides: "Whoever, in any matter within the jurisdiction any ofdepartmentpartment or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both.**

I HAVE READ THE ABOVE WARNING STATEMENT AND I HEREBY CERTIFY THE FOREGOING INFORMATION IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

9/30/16
*(Date)*

*(Signature of Borrower or Borrower' Representative)*

*(Title)*

**PART II - VERIFICATION OF REVIEW**

I/We have reviewed the borrower's records. The accompanying balance sheet, and statement of actual budget and income on Form RD 1930-7, is a fair presentation of the borrower's records.

I/We certify that no identity of interest exists between me/us and any individual or organization doing business with the project or borrower.

January 20, 2017
*(Date)*

*(Signature)*

R. Izaaal, Partner - Spot of Bermuda & Cuyay -
*(Name and Title)*
388 MARKET STREET #888
SAN FRANCISCO, California 94111
*(Address)*

☐ In lieu of the above verification and signature, a review completed, dated and signed by a person or firm qualified by I license or certification is attached.

USDA
Form RD 3560-7
(Rev. 05-06)

*Position 3*

# MULTIPLE FAMILY HOUSING PROJECT BUDGET/ UTILITY ALLOWANCE

FORM APPROVED
OMB NO. 0575-0189

| PROJECT NAME | BORROWER NAME | BORROWER ID AND PROJECT NO. |
|---|---|---|
| Mahal Plaza | California Human Development Corp | 04051792077137 047 |
| Loan/Transfer Amount $ | Note Rate Payment $ | IC Payment $ |

| Reporting Period | Budget Type | Project Rental Type | Profit Type | The following utilities are master metered: | |
|---|---|---|---|---|---|
| ☑ Annual | ☐ Initial | ☑ Family | ☐ Full Profit | ☐ Electricity | ☐ Gas |
| ☐ Quarterly | ☑ Regular Report | ☐ Elderly | ☐ Limited Profit | ☑ Water | ☑ Sewer |
| ☐ Monthly | ☐ Rent Change | ☐ Congregate | ☑ Non-Profit | ☑ Trash | |
| | ☐ SMR | ☐ Group Home | | ☐ Other _____ | |
| | ☐ Other Servicing | ☐ Mixed ☐ LH | | | |

☑ I hereby request 97 units of RA. Current number of RA units 95.

Borrower Accounting Method: ☐ Cash ☑ Accrual

## PART I-CASH FLOW STATEMENT

| | CURRENT BUDGET | ACTUAL | PROPOSED BUDGET | COMMENTS or (YTD) |
|---|---|---|---|---|
| BEGINNING DATES> | 07-01-2015 | 07-01-2015 | 07-01-2016 | |
| ENDING DATES> | 06-30-2016 | 06-30-2016 | 06-30-2017 | |
| **OPERATIONAL CASH SOURCES** | | | | |
| 1. RENTAL INCOME | 908,484.00 | 547,954.00 | 936,420.00 | |
| 2. RHS RENTAL ASSISTANCE RECEIVED | | 351,302.00 | | |
| 3. APPLICATION FEES RECEIVED | | | | |
| 4. LAUNDRY AND VENDING | 9,400.00 | 8,445.00 | 9,400.00 | |
| 5. INTEREST INCOME | 625.00 | 625.00 | 600.00 | |
| 6. TENANT CHARGES | 5,900.00 | 6,493.00 | 6,480.00 | |
| 7. OTHER -PROJECT SOURCES | 25,320.00 | 26,031.00 | 27,068.00 | |
| 8. LESS (Vacancy *and Contingency Allowance)* | ( 13,627.00 ) | | ( 14,064.00 ) | |
| 9. LESS *(Agency Approved Incentive Allowance)* | ( ) | | ( ) | |
| 10. SUB-TOTAL *[(1 thru 7) - (8 & 9)]* | 936,102.00 | 940,850.00 | 965,904.00 | |
| **NON-OPERATIONAL CASH SOURCES** | | | | |
| 11. CASH-NON PROJECT | | | | |
| 12. AUTHORIZED LOAN *(Non-RHS)* | | | | |
| 13. TRANSFER FROM RESERVE | 61,250.00 | 10,972.00 | 119,970.00 | |
| 14. SUB-TOTAL (11 thru 13) | 61,250.00 | 10,972.00 | 119,970.00 | |
| 15. **TOTAL CASH SOURCES** *(10+14)* | 997,352.00 | 951,822.00 | 1,085,874.00 | |
| **OPERATIONAL CASH USES** | | | | |
| 16. TOTAL O&M EXPENSES *(From Part II)* | 626,484.00 | 630,756.00 | 648,786.00 | |
| 17. RHS DEBT PAYMENT | 225,948.00 | 225,948.00 | 225,948.00 | |
| 18. RHS PAYMENT *(Overage)* | | | | |
| 19. RHS PAYMENT *(Late Fee)* | | | | |
| 20. REDUCTION IN PRIOR YEAR PAYABLES | | | | |
| 21. TENANT UTILITY PAYMENTS | | | | |
| 22. TRANSFER TO RESERVE | 83,670.00 | 84,029.00 | 83,670.00 | |
| 23. RETURN TO OWNER/NP ASSET MANAGEMENT FEE | | 0.00 | 7,500.00 | |
| 24. SUB-TOTAL (16 thru 23) | 936,102.00 | 940,733.00 | 965,904.00 | |
| **NON-OPERATIONAL CASH USES** | | | | |
| 25. AUTHORIZED DEBT PAYMENT (Non-RHS) | | | | |
| 26. ANNUAL CAPITAL BUDGET *(From Part III, Lines 4-6)* | 61,250.00 | 10,972.00 | 119,970.00 | |
| 27. MISCELLANEOUS | | | | |
| 28. SUB-TOTAL (25 thru 27) | 61,250.00 | 10,972.00 | 119,970.00 | |
| 29. TOTAL CASH USES (24+28) | 997,352.00 | 951,705.00 | 1,085,874.00 | |
| 30. **NET CASH (DEFICIT)** (15- 29) | 0.00 | 117.00 | 0.00 | |
| **CASH BALANCE** | | | | |
| 31. BEGINNING CASH BALANCE | 151,000.00 | 203,470.00 | 151,000.00 | |
| 32. ACCRUAL TO CASH ADJUSTMENT | | 2,854.00 | | |
| 33. ENDING CASH BALANCE (30+31+32) | 151,000.00 | 206,441.00 | 151,000.00 | |

*According to the Paperwork Reduction Act of 1995, an agency may not conduct sponsor and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0189. The time required to complete this information collection is estimated to average 2 1/2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

## PART II-OPERATING AND MAINTENANCE EXPENSE SCHEDULE

| | CURRENT BUDGET | ACTUAL | PROPOSED BUDGET | COMMENTS or (YTD) |
|---|---|---|---|---|
| 1. MAINTENANCE AND REPAIRS PAYROLL | 81,890.00 | 81,005.00 | 84,184.00 | |
| 2. MAINTENANCE AND REPAIRS SUPPLY | 21,144.00 | 22,370.00 | 14,500.00 | |
| 3. MAINTENANCE AND REPAIRS CONTRACT | 15,000.00 | 22,087.00 | 16,426.00 | |
| 4. PAINTING | | | | |
| 5. SNOW REMOVAL | | | | |
| 6. ELEVATOR MAINTENANCE/CONTRACT | | | | |
| 7. GROUNDS | 24,000.00 | 25,428.00 | 25,000.00 | |
| 8. SERVICES | 6,500.00 | 4,318.00 | 6,540.00 | |
| 9. ANNUAL CAPITAL BUDGET *(From Part V- Operating)* | 5,200.00 | 1,215.00 | 7,824.00 | |
| 10. OTHER OPERATING EXPENSES *(Itemize)* | | | | |
| 11. SUB-TOTAL MAINT. & OPERATING *(1 thru 10)* | 153,734.00 | 156,423.00 | 154,474.00 | |
| 12. ELECTRICITY *If master metered* | 36,000.00 | 38,223.00 | 39,245.00 | |
| 13. WATER *check box* on | 29,000.00 | 35,262.00 | 38,500.00 | |
| 14. SEWER *front.* | 31,000.00 | 19,542.00 | 21,000.00 | |
| 15. FUEL (Oil/Coal/Gas) | 4,000.00 | 3,984.00 | 4,150.00 | |
| 16. GARBAGE & TRASH REMOVAL | 45,214.00 | 44,161.00 | 44,000.00 | |
| 17. OTHER UTILITIES | | | | |
| 18. SUB-TOTAL UTILITIES *(12 Thru 17)* | 145,214.00 | 141,172.00 | 146,895.00 | |
| 19. SITE MANAGEMENT PAYROLL | 100,110.00 | 97,901.00 | 99,206.00 | |
| 20. MANAGEMENT FEE | 67,512.00 | 67,512.00 | 72,168.00 | |
| 21. PROJECT AUDITING EXPENSE | 2,000.00 | 989.00 | 2,000.00 | |
| 22. PROJECT BOOKKEEPING/ACCOUNTING | | | | |
| 23. LEGAL EXPENSES | 1,000.00 | 400.00 | 1,000.00 | |
| 24. ADVERTISING | 1,000.00 | 280.00 | 1,000.00 | |
| 25. TELEPHONE & ANSWERING SERVICE | 13,320.00 | 14,377.00 | 14,640.00 | |
| 26. OFFICE SUPPLIES | 3,000.00 | 3,975.00 | 3,000.00 | |
| 27. OFFICE FURNITURE & EQUIPMENT | 4,060.00 | 6,331.00 | 3,600.00 | |
| 28. TRAINING EXPENSE | 2,000.00 | 448.00 | 2,714.00 | |
| 29. HEALTH INS. & OTHER EMP. BENEFITS | 23,702.00 | 29,987.00 | 34,381.00 | |
| 30. PAYROLL TAXES | 14,556.00 | 13,360.00 | 14,112.00 | |
| 31. WORKMAN'S COMPENSATION | 24,987.00 | 26,551.00 | 28,344.00 | |
| 32. OTHER ADMINISTRATIVE EXPENSES *(Itemize)* | 15,034.00 | 17,078.00 | 15,997.00 | |
| 33. SUB-TOTAL ADMINISTRATIVE *(19 thru 32)* | 272,281.00 | 279,189.00 | 292,162.00 | |
| 34. REAL ESTATE TAXES | 14,000.00 | 13,999.00 | 14,000.00 | |
| 35. SPECIAL ASSESSMENTS | | | | |
| 36. OTHER TAXES, LICENSES& PERMITS | 255.00 | | 255.00 | |
| 37. PROPERTY& LIABILITY INSURANCE | 41,000.00 | 39,973.00 | 41,000.00 | |
| 38. FIDELITY COVERAGE INSURANCE | | | | |
| 39. OTHER INSURANCE | | | | |
| 40. SUB-TOTAL TAXES& INSURANCE *(34 thru 39)* | 55,255.00 | 53,972.00 | 55,255.00 | |
| 41. TOTAL O&M EXPENSES *(11 +18+33+40)* | 626,484.00 | 630,756.00 | 648,786.00 | |

## PART III-ACCOUNT BUDGETING/STATUS

| | CURRENT BUDGET | ACTUAL | PROPOSED BUDGET | COMMENTS or (YTD) |
|---|---|---|---|---|
| **RESERVE ACCOUNT:** | | | | |
| 1. BEGINNING BALANCE | 349,000.00 | 356,696.00 | 349,000.00 | |
| 2. TRANSFER TO RESERVE | 83,670.00 | 84,029.00 | 83,670.00 | |
| TRANSFER FROM RESERVE | | | | |
| 3. OPERATING DEFICIT | | | | |
| 4. ANNUAL CAPITAL BUDGET *(Part V - Reserve)* | 61,250.00 | 10,972.00 | 119,970.00 | |
| 5. BUILDING & EQUIPMENT REPAIR | | | | |
| 6. OTHER NON-OPERATING EXPENSES | | | | |
| 7. TOTAL (3 thru 6) | ( 61,250.00 ) | ( 10,972.00 ) | ( 119,970.00 ) | |
| 8. ENDING BALANCE [(1 +2)-7] | 371,420.00 | 429,753.00 | 312,700.00 | |
| **GENERAL OPERATING ACCOUNT:*** | | | | |
| BEGINNING BALANCE | | 203,470.00 | | |
| ENDING BALANCE | | 206,441.00 | | |
| **REAL ESTATE TAX AND INSURANCE ESCROW ACCOUNT:*** | | | | |
| BEGINNING BALANCE | | 34,563.00 | | |
| ENDING BALANCE | | 39,136.00 | | |
| **TENANT SECURITY DEPOSIT ACCOUNT:*** | | | | |
| BEGINNING BALANCE | | 74,011.00 | | |
| ENDING BALANCE | | 74,879.00 | | |

*(*Complete upon submission of actual expenses.)*

| | | | |
|---|---|---|---|
| NUMBER OF APPLICANTS ON THE WAITING LIST | 59 | RESERVE ACCT. REQ. BALANCE | 294,182.00 |
| NUMBER OF APPLICANTS NEEDING RA | 59 | AMOUNT AHEAD/BEHIND | 146,184.00 |

## PART IV-RENT SCHEDULE AND UTILITY ALLOWANCE

### A CURRENT APPROVED RENTS/ UTILITY ALLOWANCE

| UNIT DESCRIPTION | | | RENTAL RATE S | | | POTENTIAL INCOME FROM EACH RATE | | | |
|---|---|---|---|---|---|---|---|---|---|
| BR SIZE | UNIT TYPE | NUMBER | BASIC | NOTE RATE | HUD | BASIC | NOTE RATE | HUD | UTILITY ALLOWANCE |
| 2 | S | 20 | 731.00 | 731.00 | | 175,440.00 | 175,440.00 | | 51.00 |
| 3 | M | 58 | 781.00 | 781.00 | | 543,576.00 | 543,576.00 | | 72.00 |
| 4 | L | 19 | 831.00 | 831.00 | | 189,468.00 | 189,468.00 | | 94.00 |
| 3 | Z | 1 | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | CURRENT RENT TOTALS: | | $908,484.00 | $908,484 | $0.00 | |
| | | | | | | BASIC | NOTE | HUD | |

### B. PROPOSED RENTS - Effective Date: 07-01-2016

| UNIT DESCRIPTION | | | RENTAL RATES | | | POTENTIAL INCOME FROM EACH RATE | | |
|---|---|---|---|---|---|---|---|---|
| BR SIZE | UNIT TYPE | NUMBER | BASIC | NOTE RATE | HUD | BASIC | NOTE RATE | HUD |
| 2 | S | 20 | 755.00 | 755.00 | | 181,200.00 | 181,200.00 | 0.00 |
| 3 | M | 58 | 805.00 | 805.00 | | 560,280.00 | 560,280.00 | 0.00 |
| 4 | L | 19 | 855.00 | 855.00 | | 194,940.00 | 194,940.00 | 0.00 |
| 3 | Z | 1 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 |
| | | | | | | | | 0.00 |
| | | | | | | | | 0.00 |
| | | | | | | | | 0.00 |
| | | | | | | | | 0.00 |
| | | | | PROPOSED RENT TOTALS: | | 936,420.00 | 936,420.00 | 0.00 |
| | | | | | | BASIC | NOTE | HUD |

### C: PROPOSED UTILITY ALLOWANCE - Effective Date: 07-01-2016

**MONTHLY DOLLAR ALLOWANCES**

| BR SIZE | UNIT TYPE | NUMBER | ELECTRIC | GAS | WATER | SEWER | TRASH | OTHER | TOTAL |
|---|---|---|---|---|---|---|---|---|---|
| 2 | | 20 | 39.00 | 17.00 | | | | (4.00) | 52.00 |
| 3 | | 58 | 61.00 | 21.00 | | | | (4.00) | 78.00 |
| 4 | | 19 | 75.00 | 27.00 | | | | (4.00) | 98.00 |
| 3 | | 1 | | | | | | | 0.00 |
| | | | | | | | | | |
| | | | | | | | | | |

## PART V - ANNUAL CAPITAL BUDGET

| | Proposed Number of Units/Items | Proposed from Reserve | Actual from Reserve | Proposed from Operating | Actual from Operating | Actual Total Cost | Total Actual Units/Items |
|---|---|---|---|---|---|---|---|
| **Appliances:** | | | | | | | |
| Range | 5 | 2,500 | | | | | |
| Refrigerator | 5 | 3,250 | | | | | |
| Range Hood | 5 | 900 | | | | | |
| Washers & Dryers | | | | | | | |
| Other: | | | | | | | |
| **Carpet & Vinyl:** | | | | | | | |
| 1BR | 1 | 1,500 | | | | | |
| 2BR | 2 | 1,700 | | 1,700 | | | |
| 3BR | 2 | 2,500 | 1,882 | 2,500 | | | |
| 4BR | | | | | | | |
| Other: | | | | | | | |
| **Cabinets:** | | | | | | | |
| Kitchens | 1 | 6,000 | | | | | |
| Bathrooms | | | | | | | |
| Other: | | | | | | | |
| **Doors:** | | | | | | | |
| Exterior | | | | | | | |
| Interior | 12 | | | 1,000 | | | |
| Other: | | | | | | | |
| **Window Coverings:** | | | | | | | |
| List: | 6 | 1,800 | | | | | |
| Other: | | | | | | | |
| **Heating & Air Conditioning:** | | | | | | | |
| Heating | 2 | 2,000 | | | | | |
| Air Conditioning | 2 | 2,000 | 3,998 | | | | |
| Other: | | | | | | | |
| **Plumbing:** | | | | | | | |
| Water Heater | 4 | 2,500 | 850 | | 1,215 | | |
| Bath Sinks | | | | | | | |
| Kitchen Sinks | | | | | | | |
| Faucets | | | | | | | |
| Toilets | | | | | | | |
| Other | | | | | | | |
| **Major Electrical:** | | | | | | | |
| List: | | 1,500 | | | | | |
| Other: | | | | | | | |
| **Structures:** | | | | | | | |
| Windows | | | | | | | |
| Screens | | | | | | | |
| Walls | | | | | | | |
| Roofing | | 3,000 | | | | | |
| Siding | | | | | | | |
| Exterior Painting | | | | | | | |
| Other | | | | | | | |
| **Paving:** | | | | | | | |
| Asphalt | | | | | | | |
| Concrete | | | | | | | |
| Seal & Stripe | | | | | | | |
| Other: | | | | | | | |
| **Landscape & Grounds:** | | | | | | | |
| Landscaping | | 1,500 | | | | | |
| Lawn Equipment | | | | | | | |
| Fencing | | 6,600 | | | | | |
| Recreation Area | | | | | | | |
| Signs | | | | | | | |
| Other: | | | | | | | |
| **Accessibility Features:** | | | | | | | |
| List: | | | | | | | |
| Other: | | | | | | | |
| **Automation Equipment:** | | | | | | | |
| Site Management | | | | | | | |
| Common Area | | 15,000 | | | | | |
| Other: | | | | | | | |
| **Other:** | | | | | | | |
| List: | | 6,000 | 3,243 | | | | |
| List: | | 1,000 | 1,000 | | | | |
| List: | | | | | | | |
| **TOTAL CAPITAL EXPENSES:** | 47 | 61,250 | 10,972 | 5,200 | 1,215 | | |

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## PART VI – SIGNATURES, DATES AND COMMENTS

**Warning: Section 1001 of Title 18, United States Code provides: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both.**

I HAVE READ THE ABOVE WARNING STATEMENT AND I HEREBY CERTIFY THAT THE FOREGOING INFORMATION IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

9/30/16

(DATE)

(Signature of Borrower or Borrower's Representative)

CEO

(Title)

| **AGENCY APPROVAL** (*Rural Development Approval Official*): | DATE: |
|---|---|

**COMMENTS:**

**CALIFORNIA HUMAN DEVELOPMENT CORPORATON**
**MAHAL PLAZA SUPPLEMENTARY DATA REQUIRED BY USDA**
**YEAR ENDED JUNE 30, 2016**

**Findings of noncompliance with laws, USDA regulations, and loan or security instruments (USDA or other)**

None reported.

**Identify of interest (IOI) relatioship between owner, management firm, any maintenance firm, supplier, vendors or any other entiry or person used to provide services or supplies to the project**

None reported.

**Firms paid to the management firm in excess of the approved management fee**

| | | |
|---|---|---|
| Total approved management fee: | $ | 67,512 |
| Total management fee paid: | $ | 67,512 |
| Excess (+) Deficit (-): | $ | - |

**Project accounts encumbered**

None reported.

**Project Accounts**

| Account Type | Account Number | Bank Name | Interest Rate | 6/30/2016 Balance |
|---|---|---|---|---|
| Operating | 494-5023620 | Wells Fargo Bank | | $ 206,441 |
| Replacement Reserve | 494-5076099 | Wells Fargo Bank | | $ 429,753 |
| Tax and Insurance Reserve | 494-5082766 | Wells Fargo Bank | | $ 39,136 |
| Security Deposits | 494-5082758 | Wells Fargo Bank | | $ 74,879 |

**Compensation of Owner**

No compensation was paid to owner.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATON**
**MAHAL PLAZA SUPPLEMENTARY DATA REQUIRED BY USDA**
**YEAR ENDED JUNE 30, 2016**

## Reserve Account Reconciliation:

| | | |
|---|---|---|
| 1. Reserve balance required at fiscal year beginning | $ | 356,696 ✓ |
| 2. Required annual deposits to reserve account | | 83,670 |
| 3. Actual annual deposits to reserve account | | 84,029 ✓ 1 |
| 4. Total all authorized regular reserve withdrawls | | 10,972 ✓ 2 |
| 5a Total all authorized excess reserve withdrawls | | - |
| 5b Total all unauthorized reserve withdrawls | | - |
| 6. Reserve balance required at fiscal year end (1 + 2 - 4) | $ | 429,393 |
| 7. Verified reserve balance at fiscal year end | | 429,753 |
| 8. Amount reserve is over-funded (+) or under funded (-) (7 - 6) | $ | 359 ✓ |

(1) Includes the following:

| | | |
|---|---|---|
| Annual reserve deposits | $ | 83,670 |
| Additional deposit - excess operating cash | | |
| Earned interest | | 359 |
| | $ | 84,029 |

(2) Approved reserve account withdrawls:

| Check # | Check Date | Vendor | Amount | |
|---|---|---|---|---|
| 1431 | 11/04/15 | Sherwin Williams Sacramento | 1,881.95 | |
| 1432 | 01/27/16 | Precision Power Washing | 1,000.00 | |
| 1433 | 03/08/16 | E&A Team, Inc | 1,747.50 | |
| 1434 | 04/19/16 | P&L Plumbing | 850.00 | |
| 1435 | 05/19/16 | E&A Team, Inc | 1,495.00 | |
| 1436 | 06/15/16 | Total Comfort Heating & Air | 1,999.00 | |
| 1437 | 06/30/16 | Total Comfort Heating & Air | 1,999.00 | |
| | | | | $ 10,972.45 |

## Surplus Cash Reconciliation:

| | | | |
|---|---|---|---|
| 1. Operating account balance at fiscal year end | | | $ 206,941 |
| 2. Housing assistance payment receivable | | | 11,042 |
| 3. Security Deposit account balance at fiscal year end | | | 74,879 |
| 4. Operating account payables at fiscal year end | | | 98,870 |
| | Accounts Payable: | 59,057 | |
| | Accrued Payroll & Payroll Taxes: | - | |
| | Loans and notes payable due with 30 days: | | |
| | Prepaid Rent | 738 | |
| | Unearned Income: | 39,075 | |
| 5. Required Security Deposit account balance at fiscal year end | | | 74,177 |
| 6. Adjusted operating account balance at fiscal year end (1 + 2 + 3 - 4 -5) | | | $ 119,815 |
| 7. Operating and maintenance budget for fiscal year | | | $ 626,484 |
| 8. Insurance budget for fiscal year | | | 41,000 |
| 9. Net operating and maintenance budget for fiscal year (7 - 8) | | | $ 585,484 |
| 10. Allowable Excess Cash - 20% x Net Operating and Maintenance Budget (20% x 9) | | | $ 117,097 |
| 11. Excess cash (+) or cash deficiency (-) (5 - 9) | | | $ 2,718 |

**CALIFORNIA HUMAN DEVELOPMENT CORPORATON**
**MAHAL PLAZA SUPPLEMENTARY DATA REQUIRED BY USDA**
**YEAR ENDED JUNE 30, 2016**

**Reserve for Tax & Insurance**

| | | |
|---|---|---|
| Balance, beginning of year | $ | 34,563 |
| Total deposits for current year | | 42,468 |
| Interest earned during the year | | 20 |
| Withdrawls (approved by USDA-RD) | $ | (37,916) |
| **Balance, end of year** | $ | 39,136 |

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Balance Sheets
## For the Years Ended June 30, 2016 and 2015

| | **ASSETS** | **2016** | **2015** |
|---|---|---|---|
| Investment in real estate: | | | |
| 1410 | Land | $ 310,000 | $ 310,000 |
| 1430-1433 | Building and Improvements | 9,036,734 | 9,036,734 |
| 1420 | Furniture, Fixtures and equipment | 27,797 | 27,797 |
| 1495 | Less: accumulated depreciation | (5,998,889) | (5,654,511) |
| 1400N | Net investment in real estate | 3,375,643 | 3,720,020 |
| | | | |
| Other assets: | | | |
| 1120 | Cash - operating & petty | 206,941 | 203,970 |
| 1321 | Rent receivable | 11,757 | 14,957 |
| 1140 | Notes receivable-operations | 86 | - |
| | Restricted deposits (note 3) | | |
| 1123 | Replacement reserve | 429,753 | 356,696 |
| | Operating reserve | - | - |
| 1124 | Tax & Insurance | 39,136 | 34,563 |
| 1121 | Tenant security deposits | 74,879 | 74,011 |
| 1810 | Prepaid expenses | 421 | 422 |
| 1000T | Total assets | $ 4,138,615 | $ 4,404,639 |
| | | | |
| Liabilities And Corporation Capital | | | |
| Liabilities | | | |
| 2820-2822 | Notes payable (note 4) | $ 2,264,074 | $ 2,466,307 |
| 2110 | Accounts payable and accrued expenses | 58,962 | 56,030 |
| 2420 | Prepaid Rent | 738 | 1,119 |
| 2610 | Unearned income | 39,075 | 39,075 |
| 2411 | Tenant security deposits | 74,177 | 73,274 |
| 2000T | Total liabilities | 2,437,026 | 2,635,805 |
| | | | |
| Net Assets | | 1,768,834 | 1,841,892 |
| 3130 | Change in net assets | (67,245) | (73,058) |
| 3250 | Total net assets | 1,701,589 | 1,768,834 |
| | Total liabilities and net assets | $ 4,138,615 | $ 4,404,639 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Statements of Operations
## For the Years Ended June 30, 2016 and 2015

| | | 2016 | 2015 |
|---|---|---|---|
| Income | | | |
| 5120 | Gross potential rent | $ 567,171 | $ 546,952 |
| 5121 | Tenant Assistance Payments | 351,302 | 371,521 |
| 5140 | Rent revenue - Stores & Commercial | 24,600 | 24,600 |
| 5200 | Less: vacancies and concessions | (9,245) | (11,869) |
| | | 933,828 | 931,204 |
| 5400T | Interest income | 625 | 578 |
| Other income: | | | |
| 5910 | Laundry and vending income | 8,445 | 9,862 |
| 5920 | Other tenant charges | 6,493 | 5,529 |
| 5990 | Miscellaneous | 1,431 | 2,406 |
| | Total Income | 950,822 | 949,579 |
| Operating expenses: | | | |
| 6263T | Administrative | 222,729 | 235,125 |
| 6400T | Utilities | 97,011 | 100,709 |
| 6500T | Operating and maintenance | 206,350 | 202,012 |
| 6700T | Taxes and insurance | 123,870 | 111,544 |
| | Total operating expenses | 649,960 | 649,390 |
| Net operating income | | 300,862 | 300,189 |
| Financial, corporation and other expenses: | | | |
| 6600 | Depreciation | 344,376 | 347,506 |
| 6610 | Amortization | - | - |
| 6820 | Interest (note 6) | 23,731 | 25,741 |
| | Total financial, corporation and other expenses | 368,107 | 373,247 |
| Net loss | | $ (67,245) | $ (73,058) |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Statements of Cash Flows
## For the Years Ended June 30, 2016 and 2015

| | 2016 | 2015 |
|---|---|---|
| Cash flow from operating activities: | | |
| Rental receipts | 935,091 | 937,671 |
| Interest receipts | 625 | 578 |
| Other receipts | 17,839 | 16,980 |
| Total receipts | $ 953,555 | $ 955,229 |
| Administrative | (57,316) | (73,667) |
| Management fee | (67,512) | (67,454) |
| Utilities | (95,625) | (103,555) |
| Salaries & wages | (176,809) | (179,171) |
| Operating and maintenance | (125,895) | (124,073) |
| Real estate taxes | (13,999) | (14,948) |
| Property insurance | (39,973) | (38,733) |
| Tenant security deposits | 35 | 1,611 |
| Miscellaneous taxes and insurance | (69,898) | (57,863) |
| Interest | (23,731) | (25,741) |
| Asset management fee | - | - |
| Total disbursements | $ (670,723) | $ (683,594) |
| Net cash provided by operating activities | $ 282,832 | $ 271,635 |
| Cash flows from investing activities: | | |
| Purchase of property and equipment | - | (8,256) |
| Net (increase) decrease to reserve for replacements | (73,057) | (81,451) |
| Net (increase) decrease to reserve for taxes & insurance | (4,573) | 2,560 |
| Net cash used in investing activities | $ (77,630) | $ (87,147) |
| Cash flows from financing activities: | | |
| Payment of notes payable | (202,233) | (200,221) |
| Net cash used in financing activities | (202,233) | (200,221) |
| Net increase in cash | 2,969 | (15,733) |
| Cash, beginning of year | 203,970 | 219,703 |
| Cash, end of year | $ 206,941 | $ 203,970 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Statements of Cash Flows
## For the Years Ended June 30, 2016 and 2015

| | 2016 | 2015 |
|---|---|---|
| Cash flows from operating activities | | |
| Net Loss | $ (67,245) | $ (73,058) |
| Reconciliation of net loss to cash provided by operating activities: | | |
| Depreciation | 344,376 | 347,506 |
| Amortization | - | - |
| (Increase) decrease in assets: | | |
| Grant receivable | 1,297 | 6,043 |
| Rent receivable | 347 | (674) |
| Other receivable | 1,470 | (817) |
| Prepaid expenses | 1 | 1,114 |
| Tenant security deposits - net | (868) | 1,112 |
| Increase (decrease) in liabilities: | | |
| Accounts payable and accrued expenses | 2,932 | (11,188) |
| Unearned rental income | (381) | 1,098 |
| Tenant security deposits | 903 | 499 |
| Net cash provided by operating activities | $ 282,832 | $ 271,635 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Schedules of Operating Revenues
## For the Year Ended June 30, 2016

| | | 2016 |
|---|---|---|
| | **Rent Revenue** | |
| 5120 | Rent Revenue-Gross Potential | $ 567,171 |
| 5121 | Tenant Assistance Payments | 351,302 |
| 5140 | Rent Revenue - Stores & Commercial | 24,600 |
| 5170 | Rent Revenue - Garage & Parking | - |
| 5180 | Flexible Subsidy Revenue | - |
| 5190 | Miscellaneous Rent Revenue | - |
| 5100T | Total Rent Revenue | 943,073 |
| | **Vacancies** | |
| 5220 | Apartments | 9,245 |
| 5240 | Stores & Commercial | - |
| 5250 | Rental Concessions | - |
| 5270 | Garage & Parking Spaces | - |
| 5290 | Miscellaneous | - |
| 5200T | Total Vacancies | 9,245 |
| 5152N | Net Revenue (Rent Revenue Less Vacancies) | 933,828 |
| | **Financial Revenue** | |
| 5410 | Financial Revenue - Project Operations | 247 |
| 5430 | Revenue from Investments - Residual Receipts | - |
| 5440 | Revenue from Investments - Replacement Reserves | 359 |
| 5490 | Revenue from Investments - Misc. | 19 |
| 5400T | Total Financial Revenue | 625 |
| | Other Revenue | |
| 5910 | Laundry & Vending Revenue | 8,445 |
| 5920 | Tenant Charges | 6,493 |
| 5990 | Misc. Revenue | 1,431 |
| 5900T | Total Other Revenue | 16,369 |
| 5000T | Total Revenue | $ 950,822 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Schedules of Operating Expenses
## For the Year Ended June 30, 2016

| | | | | | | | 2016 |
|---|---|---|---|---|---|---|---|
| | **Administrative Expenses** | | | | | | |
| 6203 | Conventions & Meetings | | | | | | 448 |
| 6204 | Management Consultants | | | | | | - |
| 6210 | Advertising & Marketing | | | | | | 280 |
| 6250 | Other Renting Expenses | | | | | | 1,316 |
| 6310 | Office Salaries | | | | | | 37,405 |
| 6311 | Office Expenses | | | | | | 37,786 |
| 6312 | Office or Model Apartment Rent | | | | | | |
| 6320 | Management Fee | | | | | | 67,512 |
| 6330 | Manager or Superintendent Salaries | | | | | | 60,496 |
| 6331 | Administrative Rent Free Unit | | | | | | 9,972 |
| 6340 | Legal Expense - Project | | | | | | 400 |
| 6350 | Audit Expense | | | | | | 989 |
| 6351 | Bookkeeping Fees/Accounting Services | | | | | | - |
| 6370 | Bad Debts | | | | | | - |
| 6390 | Miscellaneous Administrative Expenses | | | | | | 6,125 |
| | 6390-010 | Description: | Client activities | 6390-020 | Amount: | 1,501 | |
| | 6390-010 | Description: | Mileage reimb | 6390-020 | Amount: | 1,120 | |
| | 6390-010 | Description: | Site assessment | 6390-020 | Amount: | 3,495 | |
| 6263T | | | | | Total Administrative Expenses | | $ 222,729 |
| | **Utilities Expenses** | | | | | | |
| 6450 | Electricity | | | | | | 38,223 |
| 6451 | Water | | | | | | 35,262 |
| 6452 | Gas | | | | | | 3,984 |
| 6453 | Sewer | | | | | | 19,542 |
| 6400T | | | | | Total Utilities Expense | | $ 97,011 |
| | **Operating and Maintenance Expenses** | | | | | | |
| 6510 | Payroll | | | | | | 77,510 |
| 6515 | Supplies | | | | | | 23,621 |
| 6520 | Contracts | | | | | | 56,928 |
| 6521 | Operating & Maintenance Rent Free Unit | | | | | | - |
| 6525 | Garbage & Trash Removal | | | | | | 44,161 |
| 6530 | Security Payroll/Contracts | | | | | | - |
| 6531 | Security Rent Free Unit | | | | | | - |
| 6546 | Heating/Cooling Repairs & Maintenance | | | | | | 4,130 |
| 6548 | Snow Removal | | | | | | - |
| 6570 | Vehicle & Maintenance Equip. Operation & Repairs | | | | | | - |
| 6580 | Lease Expense | | | | | | - |
| 6590 | Misc. Op & Maintenance Expenses | | | | | | - |
| 6500T | | | | | Total Operating & Maintenance Expenses | | $ 206,350 |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Schedules of Operating Expenses
## For the Year Ended June 30, 2016

| | | | 2016 |
|---|---|---|---|
| | **TAXES & INSURANCE** | | |
| 6710 | Real Estate Taxes | | 13,999 |
| 6711 | Payroll Taxes (Project's share) | | 13,360 |
| 6720 | Property & Liability Insurance (Hazard) | | 39,973 |
| 6721 | Fidelity Bond Insurance | | - |
| 6722 | Workmen's Compensation | | 26,551 |
| 6723 | Health Insurance & Other Benefits | | 29,987 |
| 6790 | Misc. Taxes, Licenses, Permits & Insurance | | - |
| 6700T | | Total Taxes & Insurance | 123,870 |
| | | Total Operating Expenses | 649,960 |
| | Financial Expenses | | |
| 6820 | Interest on Mortgage (or Bonds) Payable | | 23,731 |
| 6825 | Interest on Other Mortgages | | - |
| 6830 | Interest on Notes Payable (Long Term) | | - |
| 6840 | Interest on Notes Payable (Short Term) | | - |
| 6850 | Mortgage Insurance Premium / Service Charge | | - |
| 6890 | Misc. Financial Expenses | | - |
| 6800T | | Total Financial Expenses | 23,731 |
| 6000 | **Total Cost of Operations before Depreciation** | | **673,691** |
| 5060 | **Operating Profit (Loss)** | | **277,132** |
| | **Depreciation & Amortization Expenses** | | |
| 6600 | Depreciation Expense | | 344,377 |
| 6610 | Amortization Expense | | - |
| 5060N | **Operating Profit (Loss)** | | **(67,245)** |
| | **Net Entity Expenses** | | |
| 7190 | Other Expenses - detailed | | - |
| 7100T | | Total Net Entity Expenses | - |
| 3250 | **Change in Total Net Assets from Operations** | | **$ (67,245)** |

The accompanying notes are an integral part of these financial statements

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Cash on Hand and in Banks

| | | |
|---|---|---|
| Unrestricted accounts: | | |
| Petty cash | $ | 500 |
| Checking accounts - operations | | 206,441 |
| Total | $ | 206,941 |
| | | |
| Restricted accounts: | | |
| Tax and Insurance | $ | 39,136 |
| Replacement reserve | | 429,753 |
| Operating reserve | | - |
| Tenant Security Deposits | | 74,879 |
| Total | $ | 543,768 |

Tenant security deposits are maintained in a separate account and interest earned on these deposits is credited to a liability account to be refunded or applied for the benefit of tenants.

| | | | |
|---|---|---|---|
| Interest earned | 2016 | $ | 80 |

**Reserves for Replacements and Operating Expenses**

In accordance with the provisions of the regulatory agreement, restricted cash is held by CalHFA to be used for replacements of property or other reserve requirements with the approval of CalHFA as follows:

| | Replacement Reserve | Tax and Insurance Reserve |
|---|---|---|
| Balance, June 30, 2015 | $ 356,696 | $ 34,563 |
| Monthly Deposits: | 83,670 | 42,468 |
| Twelve months at 6973 per month | | |
| Interest earned | 359 | 20 |
| Withdrawals (amount capitalized) | - | - |
| Withdrawals (amount included in operating expenses) | 10,972 | (37,915) |
| Balance, June 30, 2016 | $ 429,753 | $ 39,136 |

**Property, Equipment and Improvements**

Following are the details of property, equipment and improvements:

| Property, Equipment & Improvements at Cost | Land | Building & Improvements | Furniture & Equipment | Total |
|---|---|---|---|---|
| Balance June 30, 2015 | 310,000 | 9,036,734 | 27,797 | 9,374,532 |
| Additions | - | - | - | - |
| Balance June 30, 2016 | $ 310,000 | $ 9,036,734 | $ 27,797 | $ 9,374,532 |

**Accounts Payable and Accrued Expenses**

Accounts payables are payables to vendors and are being paid on a current basis.
Detail follows:

| | |
|---|---|
| Accounts payable - trade | $ 58,962 |

**Gross Potential Rents**

| | |
|---|---|
| Tenant rental payments | $ 547,954 |
| Housing assistance payments | 351,302 |
| Commercial rental payments | 24,600 |
| Employee quarters (manager unit) shown as an expense | 9,972 |
| Vacancy loss and concessions | 9,245 |
| Total gross potential rents | $ 943,073 |

**Management Fee**

A property management fee of $ 67,512 was incurred during 2016 for the property management services provided by California Human Development.

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**MAHAL PLAZA**
**HCD - GRANT #86-FWHG-01**
**USDA - PROJECT #04 051-792077137 047**

## Computation of Operating Cash Flow/Surplus Cash for the Year Ended June 30, 2016

**Operating Cash Flow/Surplus Cash Computation - per HCD/CalHFA Regulatory Agreements**
Operating Cash Flow/Surplus Cash will be distributed according to the HCD method.

| | |
|---|---|
| Operating Income | |
| Total Income | $ 950,822 |
| Interest earned on restricted reserve accounts | (379) |
| Adjusted operating income | 950,443 |
| Operating expenses | (649,960) |
| Adjusted net income | 300,483 |
| Other activity | |
| Mandatory debt service | |
| Loan #1 Phase I | (75,002) |
| Loan #2 Phase II | (128,363) |
| Loan #3 JBCC | (22,608) |
| Other misc. financial expenses | |
| Replacement reserve deposits | (83,670) |
| Other reserve deposits per Regulatory Agreement | - |
| Replacement reserve withdrawals (expensed) | 12,720 |
| Total other activity | (296,923) |
| **Operating cash flow/surplus cash** | **3,560** |
| Distribution of operating cash flow/surplus cash | - |
| **Total cash available for distribution (net cash flow)** | **$ 3,560** |

$3,560 transferred to Replacement Reserve November 22, 2016

The accompanying notes are an integral part of these financial statements

## NOTE 1 – ORGANIZATION AND NATURE OF ACTIVITIES

Mahal Plaza is California Human Development Corporation's (CHDC) largest farmworker housing rental property. It is located in Yuba City, California. The project consists of 98 2, 3, and 4-bedroom townhouse apartments. Built in two phases, Phase 1 of Mahal Plaza was completed in 1990. The Second Phase was completed in 1997. The Second Phase includes a child care center which offers day care services to the tenants. There is a large laundry facility located in each phase. In 2004, with the help of funding from USDA, CHD began construction of the Joe Benatar Community Building. This building serves as the rental office for Mahal Plaza and includes a Farmworker Services office that provides Employment/Training and other services to the tenants and other farmworkers in the counties of Yuba and Sutter.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies followed are described below to enhance the usefulness of the consolidated financial statements to the reader.

Accounting Method
The accompanying consolidated financial statements of CHDC have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

Estimates
The preparation of the consolidated financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Revenue Recognition
Rental income is shown at its maximum gross potential. Vacancy loss is shows as a reduction in rental income. Rental units occupied by employees are included in rental income and as an expense of operations

Cash
Cash is defined as cash in demand deposit accounts as well as cash on hand. Not included as cash are funds restricted as to their use, regardless of liquidity, such as security deposit, replacement reserves, and operating reserves. CHDC typically maintains cash on deposit in banks in excess of the Federal Deposit Insurance Corporation limit. However, CHDC has not experienced any losses in such accounts. CHDC believes that it is not exposed to any significant cash credit risk.

Grant Receivable / Other Receivables
CHDC considers Grant Receivable / Other Receivables to be fully collectable; accordingly no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operation when that determination is made.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property and Equipment

Property and equipment acquired using unrestricted net assets are considered owned by CHDC. Property and equipment are carried at cost, if purchased. Contributed assets are stated at fair market value at the date of contribution. Depreciation is calculated using the straight-line method over the estimated useful lives of the asset. Acquisitions of at least $5,000 are capitalized and depreciated over its useful life.

Title to assets purchased with government funds are vested in the name of CHDC for use in the respective programs. However, the funding source may maintain a reversionary interest in the property as well as in the determination of use of any proceeds from the sale of the assets.

The useful lives of the assets are estimated as follows:

| | |
|---|---|
| Building and improvements | 10-40 years |
| Furniture, fixtures and equipment | 5 years |

Income Taxes

CHDC is a non-profit organization exempt from payment of federal and California income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. Management believes CHDC has no uncertain tax positions as of June 30, 2016.

Compensated Absences

Employees of CHDC, begin to earn paid vacation time from their date of employment and accrue hours toward personal leave for each bi-weekly pay period. This accumulation of hours, if not used within the calendar year, is carried over and available in subsequent periods. Accrued personal leave hours, when used by employees, are paid based upon the prevailing authorized pay rate.

## NOTE 3 – RESTRICTED DEPOSITS

Replacement Reserve

CHDC is required to maintain reserves for replacement and repair of property and equipment in accordance with lenders' regulatory agreement. The replacement reserves are held by CHDC and required to be funded in the annual aggregate amount of $83,670. Expenditures are subject to the supervision and approval of USDA.

Tenant Security Deposits

CHDC is required to hold security deposits in a separate bank account in the name of the Project.

## NOTE 4 – NOTES PAYABLE

Notes payable are secured by the property unless otherwise noted and summarized as follows:

| | | | 2016 | | 2015 | |
|---|---|---|---|---|---|---|
| | | | Interest Payable | Principal | Interest Payable | Principal |
| FMHA / USDA Rural Department for Mahal Plaza I | | | | | | |
| Loan begin date | 3/11/1989 | | $ 0 | $ 414,456 | $ 0 | $ 484,921 |
| Original amount | 2,045,000 | | | | | |
| Interest rate | 1% | | | | | |
| Term | 31.8543 | years | | | | |
| Monthly payments of principal and interest in the amount of $6,249.33 deducted from the USDA subsidy payment | | | | | | |
| FMHA / USDA Rural Department for Mahal Plaza II | | | $ 0 | $ 1,445,265 | $ 0 | $1,558,674 |
| Loan begin date | 6/2/1995 | | | | | |
| Original amount | 3,500,000 | | | | | |
| Interest rate | 1% | | | | | |
| Term | 31.85 | years | | | | |
| Monthly payments of principal and interest in the amount of $10,696.91 | | | | | | |
| USDA Rural Department for Joe Benatar Community Building | | | $ 0 | $ 404,353 | $ 0 | $ 422,711 |
| Loan begin date | | | | | | |
| Original amount | 600,000 | | | | | |
| Interest rate | 1% | | | | | |
| Term | 32 | years | | | | |
| Monthly payments of principal and interest in the amount of $1,864 | | | | | | |
| **Total** | | | **$ 0** | **$ 2,264,074** | **$ 0** | **$2,466,307** |

Principal payments on notes payable for the next five years are subject to changes in net cash flow and are estimated as follows:

| | Mahal Plaza I | Mahal Plaza II | Joe Benatar Community Center | |
|---|---|---|---|---|
| Jul 2016-Jun 2017 | $ 71,173 | $114,548 | $ 18,526 | $ 204,247 |
| Jul 2017-Jun 2018 | $ 71,888 | $115,699 | $ 18,711 | $ 206,298 |
| Jul 2018-Jun 2019 | $ 72,610 | $116,861 | $ 18,899 | $ 208,370 |
| Jul 2019-Jun 2020 | $ 73,340 | $118,035 | $ 19,088 | $ 210,463 |
| Jul 2020-Jun 2021 | $ 74,076 | $119,221 | $ 19,278 | $ 212,575 |
| Thereafter | $ 51,369 | $860,901 | $ 309,851 | $ 1,222,121 |
| | 414,456 | $1,445,265 | $ 404,353 | $ 2,264,074 |

## NOTE 5 – COMMITMENTS AND CONTINGENCIES

State and Federal Allowances, Award, and Grants

CHDC received state and federal funds for specific purposes that are subject to review and audit by grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, CHDC does not expect that disallowed expenditures, if any, to materially affect the financial statements.

## NOTE 6 – DISTRIBUTION OF OPERATING CASH FLOW/SURPLUS CASH

Operating Cash Flow/Surplus Cash, as defined by the Regulatory Agreements, is distributed as follows: (note: restricted accounts have been fully funded for the current year as required):

For Mahal Plaza, according to the loan agreements held with USDA, any surplus cash over and above an allowable operating reserve is to be transferred into the replacement reserve bank accounts. For the 2015-2016 fiscal year the amount to be transferred is $3,561

## NOTE 7 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 20, 2017, the date on which the financial statements were available to be issued.

# SUPPLEMENTARY CONTRACT INFORMATION FOR

# CALIFORNIA STATE DEPARTMENT OF

# COMMUNITY SERVICES AND DEVELOPMENT

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SUPPLEMENTAL STATEMENT OF REVENUE AND EXPENDITURES**
**CSD CONTRACT# 16F-5201**
**FOR THE PERIOD JANUARY 1, 2016 - DECEMBER 31, 2016**

| | JANUARY 1, 2016 through JUNE 30, 2016 | Total Audited Costs | Total Reported Costs | Total Budget |
|---|---|---|---|---|
| *REVENUE* | | | | |
| Grant Revenue Program 29 | $ 955,537 | $ 955,537 | $ 955,537 | $ 1,459,547 |
| Total Revenue | $ 955,537 | $ 955,537 | $ 955,537 | $ 1,459,547 |
| *EXPENDITURES* | | | | |
| Administration | | | | |
| Salaries & Wages | 98,481 | 98,481 | 98,481 | 181,219 |
| Fringe Benefits | 18,035 | 18,035 | 18,035 | 33,843 |
| Operating Expenses & Equipment | 70,461 | 70,461 | 70,461 | 140,728 |
| Out of State Travel | 1,568 | 1,568 | 1,568 | 5,181 |
| Subcontractor Services | 1,380 | 1,380 | 1,380 | 3,412 |
| Other Costs | 137,241 | 137,241 | 137,241 | 221,269 |
| Total Admin costs | 327,166 | 327,166 | 327,166 | 585,652 |
| Program | | | | |
| Salaries & Wages | 266,137 | 266,137 | 266,137 | 520,821 |
| Fringe Benefits | 65,669 | 65,669 | 65,669 | 84,220 |
| Operating Expenses & Equipment | 278,249 | 278,249 | 278,249 | 230,708 |
| Out of State Travel | 352 | 352 | 352 | 7,526 |
| Subcontractor Services | - | - | - | - |
| Other Costs | 17,964 | 17,964 | 17,964 | 30,620 |
| Drought Assistance Program | - | - | - | - |
| Total Program costs | 628,371 | 628,371 | 628,371 | 873,895 |
| Total Costs | $ 955,537 | $ 955,537 | $ 955,537 | $ 1,459,547 |

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SUPPLEMENTAL STATEMENT OF REVENUE AND EXPENDITURES**
**CSD CONTRACT# 15F-2201**
**FOR THE PERIOD JANUARY 1, 2015 - DECEMBER 31, 2015**

| | JANUARY 1, 2015 through JUNE 30, 2015 | JULY 1, 2015 through DEC. 31, 2015 | Total Audited Costs | Total Reported Costs | Total Budget |
|---|---|---|---|---|---|
| REVENUE | | | | | |
| Grant Revenue Program 17 | $ 746,748 | $ 628,707 | $ 1,375,455 | $ 1,375,455 | $ 1,375,455 |
| Total Revenue | $ 746,748 | $ 628,707 | $ 1,375,455 | $ 1,375,455 | $ 1,375,455 |
| EXPENDITURES | | | | | |
| Administration | | | | | |
| Salaries & Wages | 80,047 | 70,190 | 150,237 | 150,237 | 150,237 |
| Fringe Benefits | 16,656 | 13,097 | 29,753 | 29,753 | 29,753 |
| Operating Expenses & Equipment | 68,578 | 48,851 | 117,429 | 117,429 | 117,429 |
| Out of State Travel | - | 1,516 | 1,516 | 1,516 | 1,516 |
| Contract/Consultant Services | 1,920 | 1,492 | 3,412 | 3,412 | 3,412 |
| Other Costs | 102,855 | 90,949 | 193,804 | 193,804 | 193,804 |
| Total Admin costs | 270,056 | 226,095 | 496,151 | 496,151 | 496,151 |
| Program | | | - | | |
| Salaries & Wages | 267,512 | 253,309 | 520,821 | 520,821 | 520,821 |
| Fringe Benefits | 46,915 | 37,305 | 84,220 | 84,220 | 84,220 |
| Operating Expenses & Equipment | 144,245 | 91,872 | 236,117 | 236,117 | 236,117 |
| Out of State Travel | - | 7,526 | 7,526 | 7,526 | 7,526 |
| Other Costs | 18,020 | 12,600 | 30,620 | 30,620 | 30,620 |
| Total Program costs | 476,692 | 402,612 | 879,304 | 879,304 | 879,304 |
| Total Costs | $ 746,748 | $ 628,707 | $ 1,375,455 | $ 1,375,455 | $ 1,375,455 |

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SUPPLEMENTAL STATEMENT OF REVENUE AND EXPENDITURES**
**CSD CONTRACT# 15F-2429**
**FOR THE PERIOD JUNE 1, 2015 - MAY 31, 2016**

| | JUNE 1, 2015 through MAY 31, 2016 | Total Audited Costs | Total Reported Costs | Total Budget |
|---|---|---|---|---|
| REVENUE | | | | |
| Grant Revenue Program 31 | $ 100,000 | $ 100,000 | $ 100,000 | $ 100,000 |
| Total Revenue | $ 100,000 | $ 100,000 | $ 100,000 | $ 100,000 |
| EXPENDITURES | | | | |
| Administration | | | | |
| Salaries & Wages | - | - | - | - |
| Fringe Benefits | - | - | - | - |
| Operating Expenses & Equipment | - | - | - | - |
| Out of State Travel | - | - | - | - |
| Contract/Consultant Services | 2,025 | 2,025 | 2,025 | 2,025 |
| Other Costs | - | - | - | - |
| Total Admin costs | 2,025 | 2,025 | 2,025 | 2,025 |
| Program | | - | | |
| Salaries & Wages | 23,454 | 23,454 | 23,454 | 23,454 |
| Fringe Benefits | 4,906 | 4,906 | 4,906 | 4,906 |
| Operating Expenses & Equipment | 69,615 | 69,615 | 69,615 | 69,615 |
| Out of State Travel | - | - | - | - |
| Other Costs | - | - | - | - |
| Total Program costs | 97,975 | 97,975 | 97,975 | 97,975 |
| Total Costs | $ 100,000 | $ 100,000 | $ 100,000 | $ 100,000 |

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION

## UNIFORM GUIDANCE REPORTS

## FOR THE YEAR ENDED JUNE 30, 2016

IZABAL, BERNACIAK & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

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# INDEPENDENT AUDITOR'S REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
**California Human Development Corporation**
Santa Rosa, California

We have audited the consolidated financial statements of California Human Development Corporation as of and for the year ended June 30, 2016, and have issued our report thereon dated January 20, 2017, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and their records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Izabal, Bernaciak & Company

San Francisco, California
January 20, 2017

**CALIFORNIA HUMAN DEVELOPMENT CORPORATION**
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**
**FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

| Federal Grantor/Pass-through Grantor Agency/Program | Agency/ Pass-through Number | Federal CFDA Number | Total Expenditures |
|---|---|---|---|
| **U.S. Department of Health and Human Services** | | | |
| *Passed through State of California* | | | |
| Community Services Block Grant - Discretionary | 16F-5201 | 93.569 | 955,537 |
| Community Services Block Grant - Discretionary | 15F-2201 | 93.569 | 628,707 |
| Community Services Block Grant - Discretionary | 15F-2429 | 93.569 | 100,000 |
| | | Sub-total for 93.569 | 1,684,244 |
| *Passed through Department of Alcohol and Drug Services* | | | |
| Sonoma County Health Services - TASC Residential | DHS-AODS | 93.959 | 414,545 |
| **Total U.S. Department of Health and Human Services** | | | 2,098,789 |
| **U.S. Department of Agriculture** | | | |
| *Passed through Farmers Home Administration* | | | |
| Mahal Plaza - Farm Labor Housing Subsidy | 04-051-792077137 | 10.427 | 351,302 |
| Prior year loans for which conintinuing compliance is required: | | | |
| *Passed through Farmers Home Administration* | | | |
| Mahal Plaza (Phase I) - Farm Labor Housing Loan | 04-051-792077137 | 10.405 | 414,456 |
| Mahal Plaza (Phase II) - Farm Labor Housing Loan | 04-051-792077137 | 10.405 | 1,445,265 |
| Mahal Plaza (Phase III) - Farm Labor Housing Loan | 04-051-792077137 | 10.405 | 404,353 |
| | | Sub-total for 10.405 | 2,264,074 |
| **Total U.S. Department of Agriculture** | | | 2,615,376 |
| U.S. Department of Labor | | | |
| *Direct* | | | |
| WIA Title I 167 - National Farmworker Job Program | AC-24003-13-55-A-6 | 17.264 | 3,421,858 |
| WIA ADULT | 11201SWTC | 17.258 | 86,308 |
| *Passed through State of California, Department of Employment* | | | |
| WIA Title I Dislocated Workers - Agriculture Industry | WIA-DS-01-01-16-CHD | 17.278 | 308,060 |
| WIA Title I Dislocated Workers - Program EERE PaT | WIOA-DW-EERE 10-01-15-CHD | 17.278 | 34,575 |
| WIA Title I Dislocated Workers - Agriculture Industry | WIA-DS-10-01-13-CHD | 17.278 | 86,314 |
| | | Sub-total for 17.278 | 428,949 |
| *Passed through State of California and San Joaquin County, Department of Employment* | | | |
| WIA Title I - Youth Program | 2011 - 002 | 17.259 | 197,744 |
| | | Sub-total for WIA Cluster 17.258, 17.259, 17.278 | 713,001 |
| *Passed through State of California, Department of Employment* | | | |
| 2015 NDW Fire Temporary Jobs Program | NDWFire-01-16-CHD | 17.277 | 185,703 |
| NDW Drought Temporary Jobs Program | NDW Drought-07-15-CHD | 17.277 | 109,637 |
| | | Sub-total for 17.277 | 295,340 |
| Total U.S. Department of Labor | | | 4,430,199 |
| Total Expenditures of Federal Awards | | | $ 9,144,364 |

**Note A: BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of California Human Development Corporation under programs of the federal government for the year ended June 30, 2016. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of California Human Development Corporation, it is not intended to and does not present the financial position, changes in net assets, or cash flows of California Human Development Corporation.

**Note B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

(1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-122, Cost Principles for Non-Profit Organizations, or the cost principles in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(2) California Human Development Corporation has not elected to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
**California Human Development Corporation**
Santa Rosa, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of California Human Development Corporation, which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated January 20, 2017.

**Internal Control Over Financial Reporting**
In planning and performing our audit of the consolidated financial statements, we considered CHD's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CHD's internal control. Accordingly, we do not express an opinion on the effectiveness of CHD's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether California Human Development Corporation's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing* Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



San Francisco, California
January 20, 2017

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# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH FEDERAL MAJOR PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
**California Human Development Corporation**
Santa Rosa, California

**Report on Compliance for Each Major Federal Program**
We have audited California Human Development Corporation's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of California Human Development Corporation's major federal programs for the year ended June 30, 2016. California Human Development Corporation's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

CHD's basic financial statements include the operations of R House, Inc., which expended $1,196,791 in federal awards that are not included in the accompanying schedule of expenditures of federal awards during the year ended June 30, 2016. Our audit, described below, did not include the operations of R House, Inc. because R House, Inc. engaged other auditors to perform an audit in accordance with the Uniform Guidance.

**Management's Responsibility**
Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

**Auditor's Responsibility**
Our responsibility is to express an opinion on compliance for each of California Human Development Corporation's major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and *the Uniform Guidance* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types compliance requirements referred to above that could have a direct and material effect on the major federal programs occurred.

An audit includes examining, on a test basis, evidence about California Human Development Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with each major program. However, our audit does not provide a legal determination of California Human Development Corporation's compliance.

**Opinion on Each Major Federal Program**
In our opinion, California Human Development Corporation complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs identified above for the year ended June 30, 2016.

**Report on Internal Control Over Compliance**
Management of California Human Development Corporation is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered California Human Development Corporation's internal control over compliance with the types of requirements that could have a direct and material effect on each major program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the *Uniform Guidance*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the California Human Development Corporation's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirements of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a *material weakness* in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be *material weaknesses* or *significant deficiencies*. We did not identify any deficiencies in internal control over compliance that we consider to be *material weaknesses*, as defined above. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of our testing based on the requirements of the *Uniform Guidance*. Accordingly, this report is not suitable for any other purpose.

Gilbert Cpas

San Francisco, California
January 20, 2017

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
# SCHEDULE OF FINDINGS AND QUESTIONED COSTS
# FOR THE YEAR ENDED JUNE 30, 2016

| A. SUMMARY OF AUDITOR'S RESULTS | |
|---|---|
| *Financial Statements*<br>1. Type of Auditor's Report Issued | UNMODIFIED |
| 2. Internal Control Over Financial Reporting:<br>Material Weakness(es) Identified<br>Significant Deficiency(ies) Identified | <br>NONE<br>NONE REPORTED |
| 3. Noncompliance Material to Financial Statements | NONE |
| *Federal Awards*<br>1. Internal Control Over Major Programs:<br>Material Weakness(es) Identified<br>Significant Deficiency(ies) Identified | <br><br>NONE<br>NONE REPORTED |
| 2. Type of Auditor's Report Issued on Compliance for Major Programs | UNMODIFIED |
| 3. Uniform Guidance Audit Finding Disclosed by Audit | NONE REPORTED |
| 4. Major Programs: | 17.277 – WIOA National Dislocated Worker Grants / WIA National Emergency Grants<br><br>93.569 – Community Services Block Grant |
| 5. Dollar Threshold for Type A Programs | $750,000 |
| 6. Auditee Qualification | LOW RISK |
| B. Findings Relating to the Financial Statements which are Required to be Reported in Accordance with GAGAS | NONE REPORTED |
| C. Findings and Questioned Costs for Federal Awards Including Audit Findings Defined in the Uniform Guidance | NONE REPORTED |

# CALIFORNIA HUMAN DEVELOPMENT CORPORATION
# SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
# FOR THE YEAR ENDED JUNE 30, 2016

There were no findings noted for the year ended June 30, 2015.